



Nottoway County
Board of Supervisors

A G E N D A

January 16, 2014

7:00 P.M.

- A- CALL TO ORDER:** Ronald E. Roark, Clerk to the Board
- ANNUAL MEETING:** Election of Officers for Calendar Year 2014
- A-1** Election of Chairman
- A-2** Election of Vice Chairman
- A-3** Date, Time and Place of Regular Meetings
- INVOCATION:**
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/ PRESENTATIONS:**
- 1- Warden Hickman & Lt. Jones – Nottoway Correctional Center
 - 2- Presentation of Audit – Robinson, Farmer, Cox
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee

- 5- Regional Jail Report & Juvenile Detention Center
- 6- Landfill Report
 - A- Report – Draper Aden
 - B- Letter – Draper Aden
 - C- Waste Report
 - D- Letter – Draper Aden
 - E- Proposal – Draper Aden
- 7- Fort Pickett Redevelopment Authority
- 8- Planning Commission Report - Mr. Roark

F- UNFINISHED BUSINESS:

- 1- Compliance Determination – Water Supply Plan

G- NEW BUSINESS:

- 1- Regional Hazard Mitigation Plan
- 2- Appointment – Social Services Board
- 3- CRC News Story

H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:

- 1- Jane Brown, Clerk
- 2- Larry J. Parrish, Sheriff
- 3- Barbara L. Senger, Treasurer
- 4- Irving J. Arnold, Commissioner of the Revenue
- 5- Terry Royall, Commonwealth Attorney

I- CONSENT CALENDAR:

- 1- Budget Adjustment – ACO - \$1,068.37
- 2- Budget Adjustment – Sheriff - \$105,200.35

- 3- Budget Adjustment – Commonwealth Attorney - \$82.46
Sheriff - \$91.62
- 4- Erroneous Assessment – Wallace - \$50.31
- 5- Erroneous Assessment – Toyota Motor Credit - \$207.11
- 6- Erroneous Assessment – Hicks - \$1,124.40
- 7- Erroneous Assessment – Financial Services - \$390.60

J- INFORMATION ITEMS:

- 1- Department of Social Services
- 2- Letter – VML Ins.
- 3- Notice - VA Power
- 4- Minutes
- 5- Buy Fresh – Buy Local
- 6- Letter – Southside Electric
- 7- Sheriff's Report

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Letter – Game & Inland Fisheries
- 5- Surplus Equipment – Sheriff
- 6- Del. Tax Collection
- 7- Certificate of Occupancy - 2013
- 8- 911 Sign Installation Report
- 9- VA's Growth Alliance

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Simpson

Mr. Bowen

Mr. Simmons

Mr. Green

Mr. Vaughn

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 20TH DAY OF FEBRUARY IN THE YEAR OF OUR LORD TWO THOUSAND FOURTEEN AND IN THE 238TH YEAR OF THE COMMONWEALTH:

PRESENT: CLARENCE A. SIMPSON, CHAIRMAN
STEVE BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
SHERMAN C. VAUGHN
JACK J. GREEN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Simpson called the meeting to order at 7:00 p.m.

Vice Chairman Steve Bowen provided the invocation.

The minutes of the January 16, 2014 regular Board meeting, the January 30, 2014 work session and the February 11, 2014 joint meeting with the School Board were presented. Supervisor Vaughn moved to adopt the January 16, 2014, January 30, 2014 and the February 11, 2014 minutes as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

Chairman Simpson asks if there were any delegations from the public;

Mr. Sonny Abbott is present to continue his pleas to the Board to reign in control over the Schools' spending; urges that if the Board gives them the money they should be able to regulate how they spend it. Mr. Abbott further suggests that in Nottoway County the Freedom of Information Act is not working; citizens are being ignored for challenging the elected officials. Mr. Abbott expresses concern that the citizens of our County are given no consideration when the Boards are apportioning their dollars.

Highway Department: Ms. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Ms. Bryant reports that pothole patching continues, the Rt. 49 Bridge project completion has been delayed, and the Rt. 692 project is being completed according to schedule. Ms. Bryant explains to the Board that a public input meeting will be held for the secondary six-year improvement plan, however no additions can be made so there is no need to advertise the meeting. Ms. Bryant informs that she has nothing new to report on the Rt. 49 & Hwy 460 intersection.

Supervisor Simmons expresses appreciation for VDOT's efforts during the recent inclement weather. The Board acknowledges that the recurring winter weather episodes have put quite a strain on the County's transportation budget.

A – February 20, 2014 Virginia Department of Transportation Monthly Report

B – Notice – Virginia Department of Transportation – Dianna Bryant: notice of a citizen input meeting to be held on March 20, 2014 for the secondary six-year improvement plan

C – Letter – Virginia Department of Transportation – Charles A. Kilpatrick, P.E., Commissioner of Highways: Mr. Kilpatrick introduces himself as the new Commissioner of Highways (succeeding Greg Whirley) and outlines his initiatives and expectations.

School Board – Charlotte D. Wood, Clerk: Administrator Roark explains that due to recent inclement weather the School Board had to postpone their regular meeting; it is also being held on this night

Economic Development Committee: Administrator Roark states there is no meeting scheduled for February

Regional Jail Report & Juvenile Detention Center: December 2013 Piedmont Regional Jail Transportation Report, November 2013 and December 2013 Jurisdiction Billing Report, December 2013 Piedmont Regional Jail Revenue Report

Landfill: Administrator Roark gave the Landfill report

A – January 2014 Solid Waste report; average of 49.6 tons of waste per day received

B – Letter – Virginia Department of Environmental Quality – Michael D. Sexton, Groundwater Remediation Specialist: Providing notification that after their review of the 2nd Semi-annual Sampling Report for the Nottoway County Sanitary Landfill (closed area) the Department has determined the submission meets applicable requirements of the regulations

C - Letter – Draper Aden Associates – Leonard Ford, Jr., Environmental Services Division: Results of the Nottoway County Sanitary Landfill (closed facility) Groundwater Monitoring Program Sampling Event 40: 12-13-13

Letter – Draper Aden Associates – Leonard Ford, Jr., Environmental Services Division: Results of the Nottoway County Sanitary Landfill (active facility) Groundwater Monitoring Program Sampling Event 40: 01-08-14

D – Letter – Virginia Department of Environmental Quality – Michael D. Sexton, Groundwater Remediation Specialist: Providing notification that after their review of the 4th Quarterly 2013 Sampling Report for the Nottoway County Sanitary Landfill (active area) the Department has determined the submission meets applicable requirements of the regulations

Fort Pickett Redevelopment Authority: Administrator Roark states all is fine at Pickett Park; the County continues to maintain all buildings. Administrator Roark further informs that efforts continue to bring the FAST-C project to Pickett.

Planning Commission: Administrator Roark informs that the Commission met on February 18, 2014; the annual election of officers was held, Mr. Dunc Quicke remains Chairman and Mr. Ben Perry is the Vice Chairman. The Commission heard a request to amend Article 2, Division 1, Agricultural District (A-1) of the County's Zoning Ordinance by adding Section 2-1-4-35 – **Uses Permitted By Special Exception: Abattoir**; they recommend approval of the request

Supervisor Vaughn moves to hold a public hearing on the proposed Zoning amendment at the Boards next regular meeting in April. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

Letter – Mr. Earl Moore: Mr. Moore is providing notification that he is resigning from his position on the Nottoway County Planning Commission; The Board wishes to have a letter of appreciation sent to Mr. Moore for his service – Administrator Roark will send.

Letter – Larry J. Parrish, Sheriff – Nottoway County: Sheriff Parrish provides notification that he has taken a 1996 Ford Taurus out of service. Administrator Roark states he would like to advertise the vehicle for sale to the highest bidder; Supervisor Simmons moves to authorize the advertisement. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

Letter – Lathan R. Toth: Mr. Toth is requesting the Board consider an amendment to the County Zoning Ordinance to include a Abattoir as a use by special exception in the A-1 Agriculture district.

Administrator Roark explains this is the same request heard by the Planning Commission and further explains the procedures that will need to be followed by Mr. Toth for an Abattoir to be approved; application required for a specific use of such on Mr. Toth's property. Administrator Roark asks the Board to consider holding a public hearing on the required special exception request (pending approval of the Zoning amendment) at its April regular meeting. Supervisor Vaughn moves to authorize the public hearing. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

Mrs. Terry Royall, Commonwealth's Attorney is in attendance and explains her desire to have a Victim/Witness Program in the County; informs that Nottoway is one of only four Counties without such a program. Attorney Royall explains that her office has been awarded grant funding to support this program and has to be renewed annually; \$50,000 per funding year. At the suggestion from members of the Board as to the legitimate necessity of such a program, Attorney Royall provides an explanation of what a Victim/Witness Program is and asks the Board for an appropriation of the \$50,000 so she can begin the hiring process.

Attorney Royall provides a copy of the letter from the Virginia Department of Criminal Justice Services (DCJS) outlining the grant award and the options for receipt of funding; the County can be reimbursed for expenses or receive quarterly upfront payments. Administrator Roark states it would be easiest to receive upfront quarterly payments from DCJS. Supervisor Green asks how long the grant funding will last. Attorney Royall states she has never heard of a locality losing funding once approved. Supervisor Green moves to appropriate part of the \$50,000 grant award to accommodate any expenses for the remainder of fiscal year 2014. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

Chairman Simpson presented the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - \$185.00

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$185.00</u>
	(VML Insurance Proceeds)	<u>\$185.00</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$185.00</u>
		<u>\$185.00</u>

2 – Budget Adjustment – Commonwealth Attorney - \$5,412.72

REVENUES:

3-100-33060-0001	Federal Drug Asset Forfeiture	<u>\$5,412.72</u>
		<u>\$5,412.72</u>

EXPENDITURES:

4-100-22010-5807	Federal Drug Asset Forfeiture	<u>\$5,412.72</u>
		<u>\$5,412.72</u>

3 – Budget Adjustment – Library - \$48.00

REVENUES:

3-100-18990-0990	Library – Miscellaneous	<u>\$48.00</u>
	(vendor refund for overpayment)	<u>\$48.00</u>

EXPENDITURES:

4-100-73010-5504	Travel (Convention & Education)	<u>\$48.00</u>
		<u>\$48.00</u>

4 – Budget Adjustment – Sheriff - \$484.00

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$484.00</u>
	(reimb. From DSS for fuel use)	<u>\$484.00</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$484.00</u>
		<u>\$484.00</u>

5 – Budget Adjustment – Library - \$3,072.96

REVENUES:

3-100-18990-0990	Miscellaneous – Library	<u>\$3,072.96</u>
	(E-rate Proceedss)	<u>\$3,072.96</u>

EXPENDITURES:

4-100-73010-7001	Miscellaneous	<u>\$3,072.96</u>
		<u>\$3,072.96</u>

Supervisor Vaughn moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

Administrator Roark informs the Board that Attorney Royall has one more announcement to make. Mrs. Royall introduces her new Assistant Commonwealth's Attorney Ms. Jessica Lane; a William & Mary graduate coming on board with experience and enthusiasm.

Administrator Roark presents the following information items:

1 – Notice – State Corporation Commission: Notice of application of Columbia Gas of Virginia, Inc. for authorization to amend its conservation and ratemaking efficiency plan pursuant to Chapter 25 of Title 56 of the Code of Virginia Case No. PUE-2013-00114

2 – Notice – LeClair Ryan: Notice of application of Southside Electric Cooperative for a general increase in electrical rates, approval of Schedule PCA-1, and authority to offer Prepaid Electric Service Case No. PUE-2013-00079

3 – Memorandum – Virginia's Heartland – Mary S. Hickman, Acting President & CEO: Requesting assistance to identify regional priorities for the Virginia Department of Housing and Community Development Virginia Community Development Block Grant Program

4 – Minutes:

Minutes of the Piedmont Regional Jail Board meeting held on December 18, 2013

Minutes of the South Central Workforce Investment Board Chief Local Elected Officials meeting held on October 25, 2013

Minutes of the South Central Workforce Investment Board meeting held on October 24, 2013

5 - Blackstone Volunteer Fire Department Incident Report for January 2014

6 – Annual report of Virginia Cooperative Extension Service activities for Nottoway County

7 – Nottoway Sheriff's Office partial activity report for January 2014

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period January 2014

2 – Animal Control Officer's Report: Report period January 2014

Administrator Roark informs the Board that Friday, February 21, 2014 (tomorrow) will be the last day of employment for Mr. Cogar and that he will meet with the Personnel Committee after the meeting to go over the applications.

3 - Erosion and Sedimentation Report: Report Period January 2014

Administrator Roark provides a brief update on the Stormwater Management program.

4 – Letter – Virginia Association of Counties (VACo) – Harrison A. Moody, 2014 President: Notifying of appointment of Supervisor Gary Simmons to the 2014 VACo Education Steering Committee

Administrator Roark reports that in addition to Supervisor Simmons' appointment, Supervisor Vaughn, Chairman Simpson, and Vice Chairman Bowen were appointed to VACo Committees also.

5 – Letters – Virginia House of Delegates: Acknowledgement from both Delegate Tommy Wright and Delegate James Edmunds, II of the letter forwarded them by Nottoway County opposing mandatory legislation requiring inclusion by localities in the regional Planning District Commissions

6 – Letter – Crown Castle International Corp. – Mark Schrott, Vice President Property Management: Providing notification of their purchase of the AT&T tower located at Pickett Park

7 – Letter – Robinson, Farmer, Cox Associates – Steven J. Jacobs, Director: Mr. Jacobs provides two proposals (a one year and a three year) and a contract to assist with preparation of the County’s Cost Allocation Plan; selection of the three year plan will provide a cost savings to the County. The proposed annual cost is a fixed fee of \$4,200; if the three year plan is selected the total costs will be \$11,400. Vice Chairman Bowen moved to accept the three year proposal from Robinson, Farmer, Cox for preparation of the County’s Cost Allocation Plan. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

8 - Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$746.00. Vice Chairman Bowen moves to approve the payment to Attorney Elliott. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

9 - Letter – James W. Elliott, Attorney At Law: Attorney Elliott provides the results of the recent delinquent tax auction held at the Courthouse:

A – Four properties (Carl W. Calhoun, L. McCarthy Downs, Increase Commercial Funding, and Marva Y. Jennings) received adequate bids allowing for the payment of all taxes and costs; these bids will be submitted to the Court for acceptance

B - Bids for the following parcels were insufficient to pay all outstanding taxes and court costs – County needs to reject these bids and attempt a resale or accept these bids and subsidize the sales:

1 – Richard Hayman Harris, Jr. – bid received of \$700: acceptance of this bid will not allow for recovery of costs previously paid of \$742.05; will not allow for recovery of an unpaid tax lien but will not require an additional County contribution to close the file

2 – Tom Hastings – bid received of \$900: acceptance of this bid will not allow for recovery of costs previously paid of \$1,018.91; will not allow for recovery of an unpaid tax lien and will be required to make an additional County contribution of \$550.00 to close the file

3 – Jemal D. Davis - bid received of \$500: acceptance of this bid will not allow for recovery of costs previously paid of \$459.05; will not allow for recovery of an unpaid tax lien and will be required to make an additional County contribution of \$250.00 to close the file

4 – Connie E. Saunders - bid received of \$300: acceptance of this bid will not allow for recovery of costs previously paid of \$609.60; will not allow for recovery of an unpaid tax lien and will be required to make an additional County contribution of \$850.00 to close the file

5 – Brenda Morgan Sledge -bid received of \$500: acceptance of this bid will not allow for recovery of costs previously paid of \$279.60; will not allow for recovery of an unpaid tax lien and will be required to make an additional County contribution of \$300.00 to close the file

6 – Cora Augusta Trainham - bid received of \$250: acceptance of this bid will not allow for recovery of costs previously paid of \$549.60; will not allow for recovery of an unpaid tax lien and will be required to make an additional County contribution of \$950.00 to close the file

Administrator Roark reports on a recent Board work session held with Attorney Elliott where details on the process of delinquent tax auctions was presented and each property was reviewed. Vice Chairman Bowen moves to accept the bids received on all six parcels as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	No

10 - Administrator Roark requests for the Board to set the annual dog confinement period; Supervisor Simmons moves to set the confinement period for April 01, 2013 through May 31, 2013. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

11 – Budget Schedule: Administrator Roark explains that at the Budget Committee’s request the planning and presentation of the Budget will be handled differently this year:

March 07, 2014 @ 10:00 a.m. – entire Board will meet in the Health Department Conference Room to hear budget requests

April 03, 2014 – there will be a work session held for the Budget Committee to present the proposed Budget to the entire Board

April 17, 2014 – there will be a public hearing on the proposed Budget

April 24, 2014 – the entire Board will consider the proposed Budget for adoption

Administrator Roark presents a letter to the Board that did not make it in time for inclusion in the package; Crewe Mayor Lee Simmons is asking the Board to consider waiving all building permit fees, Landfill tipping fees, and dumpster fees for the Virginia Department of Housing and Community Development Block Grant (DHCD) they have been awarded to fund rehabilitation and demolition of dilapidated homes located on Stratton and Lipscomb Streets in their town.

Supervisor Green moves to approve the Town of Crewe request for fee waivers for their DHCD project; as was done for the District 1 Housing Project. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

Chairman Simpson, along with Supervisors Bowen, Vaughn and Simmons, expresses appreciation for Supervisor Green being back in attendance and hopes his health is continuing to improve.

Vice Chairman Bowen expresses appreciation for County representatives that are good stewards of the County's money. Supervisor Simmons agrees with Vice Chairman Bowen's comments and suggests that he looks forward to a fair budget. Supervisor Vaughn suggests the fiscal year 2015 budget will be interesting.

Supervisor Green urges the other Board members to choose their words carefully when deliberating School business; there are citizens that feel the Board has been too harsh on the School's elected representatives and their administration.

There being no further business to come before the Board, Chairman Simpson adjourns the meeting at 8:00 p.m.

_____ Chairman _____ Clerk

March 07, 2014

AT A SPECIAL MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON FRIDAY, THE 07TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND FOURTEEN AND IN THE 238TH YEAR OF THE COMMONWEALTH:

PRESENT: CLARENCE A. SIMPSON, CHAIRMAN
STEVE BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
SHERMAN C. VAUGHN
JACK J. GREEN
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

ABSENT: RONALD E. ROARK, COUNTY ADMINISTRATOR

Budget Committee Chairman Sherman Vaughn called the meeting to order at 10:18 a.m.

Vice Chairman Steve Bowen provided the invocation.

Committee Chairman Vaughn stated the purpose of the meeting is to receive comments from Departments/Agencies on their budget request for the fiscal year beginning July 01, 2014. Chairman Vaughn clarifies that no decisions will be made by the committee at this time; the committee recommendation will be presented to the full board on April 03, 2014.

Assistant County Administrator Prosise informs that Administrator Roark is not present as he experienced a medical emergency early morning that sent him to the hospital; he will present his information to the Budget committee at its next meeting. Assistant Administrator Prosise explains how the budget hearing package has been put together and clarifies the hearing schedule for the day.

The following Departments/Agencies were in attendance and made a presentation to the Board:

1 - Nottoway County Public Schools (request for local funding of \$4,521,518): Superintendent of Schools Dr. Daniel Grounard, accompanied by School Board members Wally Hurt and Jackie Hawkes, sums the School's Budget by saying they will be asking for \$100,000 more local money than the FY14 budget.

Superintendent Grounard states the composite index has risen to .2478 and explains the required local match is based on this. Superintendent Grounard stresses to the Board how important incentive programs such as headstart, pre-k and free or reduced lunch are to the school population; these are all fundamental programs the School system can't afford to lose.

Supervisor Green reiterates his comments from the February 20, 2014 regular Board meeting that the two Boards should communicate better with each other and strive to eliminate any negativity from the past; urging that Nottoway County Public Schools are a good system and \$100,000 is not worth battling over.

2 – Nottoway Sheriff's Office (request for funding of \$1,073,972): Sheriff Larry Parrish states his request for a \$500 increase in the employer contribution towards employee's health insurance and has also included a proposed (by the Commonwealth) 2% salary increase for all employees. Sheriff Parrish also explains that he has requested two new cars in his budget.

3 – Virginia Cooperative Extension (request for funding of \$47,986): Local Unit Coordinator and Extension Agent Terry Abston, accompanied by area Food Safety Extension Agent Eric Bowen, details a proposed salary increase in their budget and explains that is partly due to Agent Bowen recently obtaining his Master's Degree. Agent Abston provides a detailed explanation of the fringe benefits section of their budget.

4 – Nottoway Commissioner of the Revenue (request for funding of \$183,798): Commissioner Irving Arnold, accompanied by his Chief Deputy Commissioner Christy Hudson, explains some recent equipment failure and his plans to replace other equipment in the near future. Commissioner Arnold clarifies that he has two office computers that will need to be replaced before April 08, 2014 due to Microsoft no longer supporting certain operating software. County staff informed the Board that this is also affecting a few other offices; LRA and Treasurer's Office.

Commissioner Arnold reports on the success of mailing out Form 762 with the tax bills last year, returns have increased. Commissioner Arnold goes onto state that Treasurer Senger does not wish for her office to be burdened with the tasks associated with doing this again for tax year 2014 and he has sought, and presented, a price quote from M&W Printers who will print, fold, and mail the forms for a combined fee (materials and labor) of \$5,439.37.

5 – Nottoway County General Registrar (request for funding of \$83,876): Registrar Angela Stewart informs of a proposed increase for election officials of \$10 per day and a \$5 per day increase to attend mandatory training before each election. Registrar Stewart explains that the three Towns pay for election officials for Town elections; the County does not. Registrar Stewart explains a recent implementation from the State Board of Elections; effective July 01, 2014 photo ID's will be offered to voters with no picture ID. It is further explained that the local Registrar's offices will be responsible for taking the photos and issuing the IDs. Registrar Stewart informs the Board that she would like the authority to make a staffing change for her office by having two part-time employees instead of the current one full-time. Registrar Stewart explains that this would allow her to have help when she really needs it instead of paying someone when she doesn't. Registrar Stewart does ask for an increase for telephone expense due to carrier fee increases.

6 – Nottoway County Commonwealth's Attorney (request for funding of \$300,819): Attorney Terry Royall, accompanied by Administrative Assistant Rita Flippen, asks for an increase in her budget for telephone expense citing a recent line expansion and increased carrier fees. Attorney Royall explains that the travel expenses for her office are reflecting a substantial increase due to the necessity of attending several conferences that are crucial to her position, and that of the Assistant Commonwealth's Attorney. Attorney Royall reminds the Board of the recent funding award of \$50,000 from the Virginia Department of Criminal Justice Services for a Victim/Witness Program and informs of technology upgrades being implemented at the request of Judge Baskerville for video conferencing for arraignments to alleviate unnecessary transportation expense on the locality, law enforcement officers/offices and Piedmont Regional Jail. Attorney Royall thanks the Board for her new office space and wishes for all of them to come see what they did with it.

7 – Crossroads Community Services Board (CCSB) (request for funding of \$46,000): Executive Director Will Rogers provides a brief overview of the service offered and outlines their basic budget request; it is the same as FY14. Director Rogers informs that the current proposed Medicaid reform will more than likely cause a decrease in services offered by agencies such as CCSB.

8 – Southside Center for Violence Prevention aka. Madeline's House (request for funding of \$7,500): Director Emily Marshall, accompanied by Board member Tessie Barnes-Bacon, report that the relocation efforts were successful and both the facility and its Administrative Office are operating efficiently in separate locations. Mrs. Barnes-Bacon informs the Board that the three-year debt plan for Madeline's House was able to be paid off in nine months. Mrs. Barnes-Bacon explains to the Board that they are requesting level funding from the County.

Social Services Director Robert Reitmeier informs the Board that their scheduled presentation will not happen; the Social Service Board will make contact at a later date to meet with the Budget Committee.

9 – STEPS, Inc. (Southside Training, Employment, and Placement Services) (request for funding of \$3,000): CEO Sharon Harrup is present, accompanied by Board member Tessie Barnes-Bacon, and explains STEPS is asking for a minimal funding increase. CEO Harrup reports that the document destruction service they provide has been very successful and they are constantly retaining new clients and the Recycling center is still managing to operate successfully. CEO Harrup did inform the Board of the potential detriment to their Victoria plant that has 110 employees; their current contract with the Air Force is in jeopardy due to a potential lower bid from another company. CEO Harrup informs they have launched a formal investigation into the potential low bidder and the legalities of a possible contract buyout. CEO Harrup, in conclusion, asks the Board for their support in getting STEPS included as a vendor for services for the local weatherization project.

10 – Piedmont Senior Resources (request for funding of \$1,795): Nutrition and Transportation Manager Cindy Cave provides an overview of the programs offered by Piedmont Senior Resources; the home delivered meals program has 47 recipients, the aggregate meals program has 16 recipients, and the nutrition program has 44 employees. Ms. Cave clarifies that the age for inclusion is 60; minority and those at or below poverty level are top priority

11 – Virginia Legal Aid Society (request for funding of \$5,886): Managing Attorney Pam DeCamp provides an explanation of the services offered by the Virginia Legal Aid Society and the criteria for being able to utilize those services; they are a private, non-profit organization that provides free legal service for civil problems only. Attorney DeCamp states that the Society provides services to the counties of Nottoway, Amelia, Lunenburg, Prince Edward, Cumberland, Charlotte, Mecklenburg, Buckingham and Brunswick and they have a total of three case handlers for these nine territories.

12 – Nottoway County Emergency Services Agency: Representative John Schutt, accompanied by agency member Dion Tomer, brings the Board 4 items to consider; increased local funding (the agencies have not had a funding increase since 1995), Personal Property Tax Relief for one main response vehicle for all volunteer without a reduction of current funding, paying 80% of the Line of Duty Act premiums for all agencies as 80% of calls are located outside of the corporate limits of the three Towns, and earmark funding for county-wide training.

There being no further business to come before the Board, Budget Committee Chairman Vaughn adjourned the meeting at 4:15 p.m.

_____ Chairman

_____ Clerk



Nottoway County
Board of Supervisors

A G E N D A

April 17, 2014

7:00 P.M.

- A- CALL TO ORDER:** Chairman Simpson
- INVOCATION:**
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/ PRESENTATIONS:**
- 1- Proposed Budget 2014-2015
 - 2- Work Session – VDOT – 6 Year Plan
 - 3- Special Exception Permit – Kingdom Hall of Jehovah's Witnesses
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Letter – Mr. Hawthorne
 - B- Monthly Report
 - C- Definition- Rural Additions
 - D- Notice – Closure of Amelia Ave. - Town of Blackstone for Construction
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee

- 5- Regional Jail Report & Juvenile Detention Center
- 6- Landfill Report
 - A- Monthly Waste Report
 - B- Stormwater Monitoring
 - C- Letter – DEQ on Financial Assurance
 - D- Leachate Disposal
 - E- Erosion/Sedimentation Project
- 7- Fort Pickett Redevelopment Authority
- 8- Planning Commission Report - Mr. Roark
- F- UNFINISHED BUSINESS:**
 - 1- Stormwater Regulations
 - 2- Appointment – Social Services Board
- G- NEW BUSINESS:**
 - 1- Byrne Justice Assistance
 - 2- Request – STEPS, Inc.
 - 3- Request – Southeast Rural Community Assistance Project
 - 4- Cooperative Extension Centennial Celebration Week
 - 5- Four-For-Life Payment - \$12,945.92
 - 6- Resolution – Mr. Vaughn
- H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:**
 - 1- Jane Brown, Clerk
 - 2- Larry J. Parrish, Sheriff
 - 3- Barbara L. Senger, Treasurer
 - 4- Irving J. Arnold, Commissioner of the Revenue

I- CONSENT CALENDAR:

- 5- Terry Royall, Commonwealth Attorney
- 1- Budget Adjustment – Asset Forfeiture - \$3,762.00
- 2- Erroneous Assessment – Dalton - \$11.25
- 3- Budget Adjustment – Commonwealth Attorney - \$1,033.35
- 4- Budget Adjustment – Sheriff - \$207.65
- 5- Budget Adjustment – Animal Control – \$50.00

J- INFORMATION ITEMS:

- 1- Minutes
- 2- Letter – Gov. McAuliffe
- 3- Notice – Columbia Gas
- 4- Notice – DEQ
- 5- Letter – Dept. of Fire Programs
- 6- Letter - CRS
- 7- Sheriff's Report

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- VA's Growth Alliance
- 5- Del. Tax Collection Statement - \$2,350.00
- 6- VA Energy Purchasing Assoc.

L- COMMUNICATIONS, INSTRUCTIONS OF MEMBERS OF THE BOARD:

- Mr. Simpson
- Mr. Bowen
- Mr. Simmons
- Mr. Green

Mr. Vaughn

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:

Until April 24, 2014 to consider adoption
Of the Budget and setting of levy for
Fiscal Year Beginning July 1, 2014.



March 20, 2014

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 20TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND FOURTEEN AND IN THE 238TH YEAR OF THE COMMONWEALTH:

PRESENT: CLARENCE A. SIMPSON, CHAIRMAN
STEVE BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
SHERMAN C. VAUGHN
JACK J. GREEN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Simpson called the meeting to order at 7:00 p.m.

Reverend Rod Spencer, Pryor Memorial Presbyterian Church, provided the invocation.

The minutes of the February 20, 2014 regular Board meeting and the March 07, 2014 special meeting were presented. Supervisor Vaughn moved to adopt the February 20, 2014 minutes and the March 07, 2014 minutes as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

Chairman Simpson asks if there were any delegations from the public;

Captain Zac Beares with the Blackstone Volunteer Fire Department is present to express appreciation to the Board for their eagerness to allow the Fire Department to participate in installing E911 address markers that are missing or need replacing throughout the County.

Mr. Pete Morrison, Flight Medic for MedFlight is present to express appreciation for the continued support from the County and asks that they continue contributing local funding towards the Air Medical program; Nottoway County held the highest call volume for MedFlight in 2013.

Mr. Sonny Abbott is present to remind the Board that transparency is what Nottoway citizens really want from their elected officials and continues to urge the School System is not handling taxpayer dollars in a true and just manner. Mr. Abbott also reminds the Board to consider appointing a Citizen Budget Review Committee.

Public Hearing – Zoning Amendment: Consideration of a proposed Ordinance amendment under the following style:

To amend Article 2, Division 1, Agricultural District (A-1) of the Nottoway County Zoning Ordinance by adding Section 2-1-4-35 under the following style:

Uses Permitted by Special Exception: Abattoir: A place where livestock is killed and prepared (butchered) for distribution; to include the preparation of game animals.

Administrator Roark explains that this zoning amendment is directly related to the next public hearing for a special exception permit and that the Planning Commission is recommending approval of the amendment.

Chairman Simpson asks if there is anyone present wishing to speak in favor of, or against, the proposed Zoning Ordinance amendment:

Mr. Sonny Abbott expresses support and suggests Mr. Toth should not have to seek a Special Exception as the Use does not exist yet.

Mr. Bo Toth, brother of applicant Lathan Toth, expresses his support for the Zoning Amendment.

Supervisor Vaughn moves to amend the Nottoway County Zoning Ordinance by adding Section 2-1-4-35 allowing an Abattoir as a use permitted by special exception. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

Public Hearing – Special Exception Permit: Request from Lathan R. Toth to establish and operate an abattoir at 2112 Poplar Lawn Road (Rt. 660), Blackstone, VA; property is zoned A-1, Agriculture

Administrator Roark explains that the Planning Commission also heard Mr. Toth's request and recommends approval.

Chairman Simpson asks if there is anyone present wishing to speak in favor of, or against, the Toth special exception request; both Mr. Toth and Mr. Abbott express support for this request as well.

Supervisor Vaughn moves to approve the special exception request from Lathan R. Toth to establish and operate an abattoir at 2112 Poplar Lawn Road (Rt. 660), Blackstone, VA. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

Highway Department: Ms. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Ms. Bryant reports that the Amelia Street bridge will be replaced and the project will begin no earlier than April 17, 2014 – this street will be closed to all traffic during the traffic.

B – Citizen Letter: Letter from Josephine F. Green requesting consideration from the Board to have a portion of Friend Road (a private lane off of Rt. 612) taken into the State system so necessary repairs can be made to the lane

Ms. Bryant reports she did go view the road in question and due to only two houses on this portion of the road it does not qualify for rural road addition.

C – Citizen Letter: Letter, with accompanying letters of support, from Paul C. Johnson, III requesting the Board to take Paulett Lane and Paulett Lane Extension into the County secondary road system so VDOT can take over regular maintenance of the two dirt lanes.

Ms. Bryant explains Paulett Lane Extension does not qualify as a rural addition due to only one home; Paulett Lane does qualify for inclusion but there are other requirements that would need to be met to include relocation of utility lines/poles and a possible cost estimate in excess of \$700,000 (to accommodate a paved road standard)

D – VDOT Correspondence from Dianna M. Bryant, Assistant Residency Administrator: provides a copy of the proposal from VDOT to use pavement markings for safety improvements at the intersection of Route 460 and 49; this will hopefully be initiated by June

Supervisor Simmons asks if VDOT can maintain the entire length of roadway at the Crewe Industrial Park- to accommodate industry increase. Administrator Roark clarifies that he was under the impression when the road was originally built that its entire length was taken into the State System; Ms. Bryant will research this and report back.

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on March 13, 2014, Minutes of the regular meeting of the Nottoway County School Board held on February 20, 2014

Economic Development Committee: Administrator Roark states there is no meeting scheduled for March

Regional Jail Report & Juvenile Detention Center: January 2014 Piedmont Regional Jail Transportation Report, December 2013 and January 2014 Jurisdiction Billing Report, January 2014 Piedmont Regional Jail Revenue Reports, Virginia Department of Juvenile Justice Statewide Detention Facility Population, December 2013 and January 2014 Piedmont Regional Juvenile Detention Center Utilization Report

Landfill: Administrator Roark gave the Landfill report

A – Letter – Virginia Department of Environmental Quality – Michael D. Sexton, Groundwater Remediation Specialist: Acknowledging receipt and review of the 2013 Annual Report for the Nottoway County Sanitary Landfill (Active Area, SWP 304) under the Detection Monitoring Program; the Department's review has determined the technical content of the submission as amended meets the reporting requirements but offered comments for future action

B – February 2014 Solid Waste report; average of 52.01 tons of waste per day received

C – Letter – Draper Aden Associates – Leonard Ford, Jr., Environmental Services Division: Results of the Nottoway County Sanitary Landfill Gas Monitoring Program Monitoring Event: 01-24-14

Fort Pickett Redevelopment Authority: Administrator Roark reports operations continue efficiently

Planning Commission: Administrator Roark informs that the Commission met on March 18, 2014; they heard the Toth Special Exception Request

F – Stormwater Regulations: Administrator Roark reports that the General Assembly has passed legislative change to the Stormwater Regulations; changes include the option for localities to opt out of implementing a Plan; it is the consensus of the Board to opt out of the plan requirement pending Governor approval.

Letter – STEPS, Inc. – Sharon L. Harrup, President & CEO: Requesting a letter of support from the Board to accompany their application to the Department of Housing and Community Development to provide weatherization assistance to designated areas

Ms. Harrup is in attendance and expresses appreciation for the Board’s support of STEPS, Inc. and their missions. Ms. Harrup explains some new initiatives they are now participating in to include energy assistance for citizens in need. Supervisor Vaughn moves to authorize Administrator Roark to forward a letter of support to STEPS, Inc. for their DHCD application to provide weatherization assistance. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

Ms. Harrup sadly reports that STEPS, Inc. will have to close its Victoria production plant due to the loss of an Air-Force contract to a for-profit Company from Texas; 110 jobs are being lost as a result of the closure.

Letter – Carolyn A. Davis: Mrs. Davis is resigning her recently appointed position to the local Social Services Board effective immediately

Letter – Telamon Corporation – Sharon L. Saldarriaga, State Director: Requesting a letter of support from the Board to accompany their application to the Department of Housing and Community Development to provide weatherization assistance to designated areas

Vice Chairman Bowen moves to authorize Administrator Roark to forward a letter of support to Telamon Corporation for their DHCD application to provide weatherization assistance. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	No

Letter – Nottoway County Department of Social Services – Robert H. Reitmeier, Director: Requesting the Board fill a vacancy on the local Social Services Board due to the resignation of Mrs. Carolyn A. Davis

Letter – Nottoway County Board of Supervisor District 1 representative Steve Bowen: Requesting the Board consider the appointment of James “Jim” Bruce to the vacant spot on the Nottoway County Planning Commission

Vice Chairman Bowen moves to appoint Mr. James Bruce to the Nottoway County Planning Commission. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

Letter – project:Homes – Lee Householder, Chief Executive Officer: Requesting a letter of support from the Board to accompany their application to the Department of Housing and Community Development to provide weatherization assistance to designated areas

Supervisor Vaughn moves to authorize Administrator Roark to forward a letter of support to project:HOMES for their DHCD application to provide weatherization assistance. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	No

Chairman Simpson presented the CONSENT CALENDAR:

1 – Budget Adjustment – Treasurer - \$240.80

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$240.80</u>
	(Refund from Vendor – USPS)	<u>\$240.80</u>

EXPENDITURES:

4-100-12130-5201	Postal Service	<u>\$240.80</u>
		<u>\$240.80</u>

Vice Chairman Bowen moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

Administrator Roark presents the following information items:

1 – Nottoway Sheriff’s Office partial activity report for February 2014

2 – Minutes:

Minutes of the Nottoway County, Virginia Community Policy Management Team meeting held on December 16, 2013

Minutes of the Old Dominion RC&D Council meeting held on December 16, 2013

Minutes of the Piedmont Regional Juvenile Detention Commission meeting held on December 18, 2013

Minutes of the Piedmont Regional Jail Board meeting held on January 22, 2014

Minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on January 28, 2014

Minutes of the Nottoway County Public Library Board of Trustees meeting held on January 15, 2014

Minutes of the Nottoway County Planning Commission meeting held on December 17, 2013

3 – Notice – Dominion VA Power: Notice of Virginia Electric and Power Company d/b/a Dominion Virginia Power of intent to file application or petition pursuant to § 56-585.1 A 4 of the Code of Virginia

Administrator Roark presents the following correspondence:

Administrator Roark reports that Nottoway County Department of Social Services Director Robert “Bob” Reitmeier will be retiring effective June 01, 2014.

1 - Building Inspector’s Report: Report period February 2014

Administrator Roark reports that Mr. Ellington is currently hospitalized but will hopefully be released tomorrow and return to work on Monday.

Ray Merkh was hired to replace Mr. Cogar and will begin his duties on April 01, 2014

2 - Erosion and Sedimentation Report: Report Period February 2014

3 – Letter – Larry J. Parrish, Sheriff: Providing notification that his office has taken a HP LaserJet 4250 printer out of service and has given it to the Commonwealth’s Attorney Office for their use

4 - Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$1,014. Supervisor Green moves to approve the payment to Attorney Elliott. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

5 - Letter – James W. Elliott, Attorney at Law: Providing notification of changes to the types of delinquent accounts that can be forwarded to him for collection and potential tax auction; he can accept the following:

A – Any parcel having delinquent taxes that were due prior to December 31, 2011

B – Any parcel having an assessed value of \$100,000.00 or less having delinquent taxes that were due prior to December 31, 2012

C – Any parcel with a condemned structure, or declared blighted, having delinquent taxes that were due prior to December 31, 2012

6 – Letter – Otis Elevator Company – Jared Thomas, Account Manager: Providing a maintenance plan for consideration for the elevator in the Court Building; plan cost is \$150.40 per month, payable annually and includes two routine maintenance visits per year, two service calls per year (in the event the elevator becomes inoperable as a result of normal use), and the annual pressure relief valve test

Supervisor Green moves to approve the maintenance plan for the Court elevator as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

7 – Virginia’s Growth Alliance: Supervisor Simmons provides a report detailing the number of prospective projects handled by VGA since August 2012; of the 26 total projects 10 are still active (the others have been closed, cut, or put on hold) however many of them had requirements such as natural gas that made Nottoway ineligible for consideration

8 – Fire Department Sign Project: Listing of citizens that require a replacement E911 address post to be installed by the three local fire departments

Administrator Roark informs the Board that he has a matter that needs to be discussed in closed session. Vice Chairman Bowen moves to enter into closed session under Section 2.2-3711A (1) Personnel. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

The Board enters closed session at 8:08 p.m.

The Board returned to open session at 8:25 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

Vice Chairman Bowen moves to authorize Administrator Roark to proceed with hiring a Certified Landfill Operator as discussed in Closed Session. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

Vice Chairman Bowen informs the Board of the pending retirement of Dr. Gene Donovan from Burkeville Medical Group and would like approval from the Board to forward a letter of appreciation to him on behalf of the County for his service to the citizens of Nottoway County. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

There being no further business to come before the Board, Chairman Simpson adjourns the meeting at 8:30 p.m. until April 03, 2014 at 7:00 p.m. in the Health Department Conference Room to receive the report from the Budget Committee.

_____ Chairman _____ Clerk

April 3, 2014

AT AN ADJOURNED MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 3rd DAY OF APRIL IN THE YEAR OF OUR LORD TWO THOUSAND FOURTEEN AND IN THE 238TH YEAR OF THE COMMONWEALTH:

PRESENT: CLARENCE A. SIMPSON, CHAIRMAN
STEVE BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
SHERMAN C. VAUGHN
JACK J. GREEN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Simpson called the meeting to order at 7:00 p.m.

Vice Chairman Steve Bowen provided the invocation.

Chairman Simpson stated the purpose of the Work Session is to receive the report of the Budget Committee on the Budget proposed for the Fiscal Year Beginning July 1, 2014.

Supervisor Vaughn reads aloud the Budget Committee's recommendations for the Budget proposed for Fiscal Year Beginning July 1, 2014.

The proposed budget for FY 2014-2015 totals \$34,005,186; to fund this budget will require no increase in the Nottoway County Tax Rates. The tax rates and levies are proposed to remain as follows:

\$0.47 per hundred (100) - Real Estate Tax rate (to include Mobile homes)
\$3.75 per hundred (100) - Personal Property Tax rate
(giving 62% credit for the PPTR Act on the first \$20,000 of value of eligible vehicles)
\$1.35 per hundred (100) – Machinery & Tools
\$2.35 per hundred (100) – Vehicles-Handicapped Equipped
\$1.00 per hundred (100) - Aircraft
\$1.00 per hundred (100) – Emergency Service Volunteer

The Committee recommends tax relief for qualifying vehicles under the Personal Property Tax Relief Act at 60%.

The Committee wishes to clarify that there were a number of budget requests for inclusion in the Budget proposed for Fiscal Year Beginning July 1, 2014 brought forth by agencies that are not currently funded; the Committee was not able to honor those funding requests.

The proposed budget for Fiscal Year 2014-2015 includes an additional \$50,000 for the School System, making the total local contribution to the Schools \$4,471,518. The School proposes to use the funding increase to increase the Schools' contribution towards the employee health insurance premiums.

The Committee is proposing an increase in funding for the Jail by \$250,000 bringing the total appropriation for the Jail to \$650,000.

The proposed FY2015 Budget also includes a 2% salary increase for employees of the Board of Supervisors and recommend salaries of the constitutional officers and their employees be determined by the Compensation Board. The Committee further recommends a Job title change for one employee who has received a college degree directly related to their current position; title to change from the current of Bookkeeper to that of Accounting Specialist with a corresponding salary increase.

The Committee received a request from the Town of Blackstone to have an Animal Control Officer available on weekends and holidays. A general discussion was held with representatives of the Town and they appear willing to participate on a 50% cost sharing basis; the Committee did not include funding for this request in the proposed budget.

The Committee reports they reduced funding in some areas and increased funding in other including reducing the purchase of sheriff's vehicles from three to one; there is reason to believe that United States Department of Agriculture grant/loan funding will become available and the Planning Office has been told to prepare for application.

Administrator Roark reviews the Revenue and Expenditures of the Proposed Budget.

Supervisor Green moves to adopt the Budget committee recommendations and advertise for public hearing the proposed budget for the Fiscal Year beginning July 01, 2014 for Thursday, April 17, 2014. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

Administrator Roark presents the Board with the most recent quarterly bill from Piedmont Regional Jail totaling \$184,017.28; this is more than the budget line currently contains and an additional appropriation will need to be authorized to pay this bill. Supervisor Vaughn moves to authorize the transfer of \$64,396.50 from the General Fund Balance to the appropriate budget line to cover Jail expenses for the remainder of fiscal year 2014. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

Administrator Roark provides the Board with a proposed Performance Agreement between Nottoway County and Trout River Dry Kiln for their review and adoption. Supervisor Simmons moves to approve the adoption of and authorize Administrator Roark to sign the Performance Agreement with Trout River Dry Kiln. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

Vice Chairman Bowen moves to authorize the Planning Council to submit an application to the United States Department of Agriculture for a grant/loan for Sheriff’s vehicles. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Yes

The Board expresses sincere appreciation to the Budget Committee and Administrator Roark and County Administration staff for the diligent efforts on the proposed Budget.

There being no further business to come before the Board, Chairman Simpson adjourns the meeting at 8:05 p.m.

_____ Chairman _____ Clerk

May 15, 2014

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 15TH DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND FOURTEEN AND IN THE 238TH YEAR OF THE COMMONWEALTH:

PRESENT: CLARENCE A. SIMPSON, CHAIRMAN
STEVE BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT: JACK J. GREEN

Chairman Simpson called the meeting to order at 7:00 p.m.

Supervisor Bowen provided the invocation.

Chairman Simpson explains that due to the absence of Supervisor Green any vote taken at the night's meeting that results in a tie will be a defeated vote.

The minutes of the April 17, 2014 regular Board meeting and the April 24, 2014 adjourned meeting were presented. Supervisor Vaughn moved to adopt the April 17, 2014 minutes and the April 24, 2014 minutes as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Chairman Simpson asks if there were any delegations from the public; there is no one in attendance that wishes to speak.

Public Hearing – Virginia Department of Transportation: to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2014/2015 through 2019/2020 in Nottoway County and on the Secondary System Construction Budget for Fiscal Year 2014/2015; all projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds

VDOT Representative and Assistant Residency Administrator Dianna Bryant is present to conduct the public hearing and review the projects on the proposed plan; the proposed plan includes three new projects; Rt. 721 Country Club Road, Rt. 642 Lazaretto Creek Road, and Rt. 631 Good Hope Road

Chairman Simpson asks if there is anyone present to speak in favor of, or against, the proposed Six-Year Plan:

Mr. Paul Johnson, Paulett Lane Extension (Ext.) property owner: Mr. Johnson is present, as a representative of the nine property owners of Paulett Lane Ext (two other residents are in attendance) and asks the Board to consider adding their road to the Secondary Six-Year Plan.

Mr. Claude Burgess, Country Club Road, Crewe, is present to ask for this road to be made a high priority on the Six-Year Plan. Ms. Bryant clarifies that Country Club Road was one of the three projects added to the proposed plan.

Ms. Patti Rosenberg, Rt. 649 Ellett’s Mill Road, is present and states that the nine residents that live on this road are seeking the Board’s consideration to include this road in the Six-Year Plan.

Ms. Bryant reports that VDOT representatives made a site visit to Ellett’s Mill Road and there are a number of problems, road bed width being principal, that keep this road from qualifying for either the Pave-In-Place or Rural Rustic Road programs. Ms. Bryant also clarifies for the Paulett Lane Extension residents that although a small portion of the road is in Amelia County, because it is a dead-end road it would be the obligation of Nottoway County to maintain the entire road if it was taken-in.

Supervisor Vaughn moves to approve the Secondary Six-Year Plan for Fiscal Years 2014/15 through 2019/20 in Nottoway County and the Secondary System Construction Budget for Fiscal Year 2014/15 as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Vice Chairman Bowen moves to implement any necessary actions to begin the process of having road viewers assess Paulett Lane Extension for inclusion in the Secondary Six-Year Plan. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Public Hearing – Special Exception Report: Request from Casey L. Peterson to establish Bad Cat Outfitters on property located off Rt. 606, Cottage Road in Bellefonte District; request is to provide storage and security of rental equipment for sporting and recreational purposes, in addition to repairs and maintenance of equipment, bait and tackle sales and guide service; property is zoned A-1, Agriculture and owned by Casey L. & Lisa M. Peterson

Chairman Simpson asks if there is anyone present to speak in favor of, or against, the Peterson Special Exception request:

The Applicant, Mr. Peterson, is present to answer any questions anyone may have and explains the mission supporting his request.

Administrator Roark informs that the Planning Commission heard the Peterson request and recommends approval. Supervisor Vaughn moves to approve the Casey L. Peterson special exception request to establish Bad Cat Outfitters. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Public Hearing – Special Exception Request: Request from Amelia DaCruz and Brittany Krebs to construct and operate a vineyard, wine tasting room, compost area, storefront and residence on property located off Rt. 615, Namozine Road in Blendon District; original request and approval for this operation was approved for Julia Ann Munden in 1999 (Mother of applicants); property is zoned A-1, Agriculture and is owned by Brittany Krebs

Chairman Simpson asks if there is anyone present to speak in favor of, or against, the DaCruz/Krebs special exception request:

Administrator Roark informs that the Planning Commission heard the DaCruz/Krebs request and recommends approval. Supervisor Vaughn moves to approve the Amelia DaCruz and Brittany Krebs special exception request to establish a vineyard, wine tasting room, compost area, storefront and residence. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Highway Department: Ms. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Ms. Bryant reports that due to excessive winter weather costs VDOT is not using contract services and are handling services such as pothole repairs and routine mowing in-house. Ms. Bryant also reports that the Rt. 49 Bridge is open.

A – May 15, 2014 Virginia Department of Transportation Monthly Report

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on May 08, 2014, Minutes of the regular meeting of the Nottoway County School Board held on April 10, 2014

Schools' Superintendent Dr. Dan Grounard is present to share some highlights of this year's graduating class; a large number of prestigious accommodations have been received. Dr. Grounard reports that the System has two newly hired principals; one for Crewe Primary and one for Nottoway Middle School. Dr. Grounard informs the Board that they will be using carried forward State Lottery and/or Construction funding to install a canopy shelter at Blackstone Primary School to keep students out of weather while waiting to board buses and they will also be purchasing one bus for the fleet; this will replace an aged model that is being taken out of service.

Economic Development Committee: Administrator Roark states there is no meeting scheduled for April

Regional Jail Report & Juvenile Detention Center: March 2014 Piedmont Regional Jail Transportation Report, February 2014 Jurisdiction Report, March 2014 Piedmont Regional Jail Revenue Report

Landfill: Administrator Roark gave the Landfill report

A – Letter – Virginia Department of Environmental Quality – Michael D. Sexton, Groundwater Remediation Specialist: Acknowledgement of receipt and review of the 1st Quarterly 2014 Sampling Report for the Nottoway County Landfill – Active Area for the Detection Monitoring Program; submission meets reporting requirements and no additional actions are required

Letter - Virginia Department of Environmental Quality – Michael D. Sexton, Groundwater Remediation Specialist: Acknowledgement of receipt and review of the 2013 Annual Report for the Nottoway County Sanitary Landfill – Closed Area for the Assessment Monitoring Program; submission meets reporting requirements

B – Letter – Draper Aden Associates – Leonard Ford, Jr., Environmental Services
Division: Results of the Nottoway Sanitary Landfill Gas Monitoring Program, Monitoring
Event: 04-03-14; monitoring event was found in compliance

C – April 2014 Solid Waste Report; average of 64.99 tons of waste per day received

D – Letter – Virginia Department of Environmental Quality (DEQ) – Aziz Farahmand,
Environmental Program Manager: Notice of Violation as a result of an unannounced inspection
performed on March 20, 2014; cited for not having a certified operator directly supervising
operation as required by Va. Code § 10.1-1455 of the Waste Management Act

Administrator Roark provides a copy of correspondence forwarded to DEQ informing
that the County has entered into an employment agreement with Gary Easter who is a Certified
Landfill Operator thereby complying with the Code requirements

E – Letter – Draper Aden Associates – Leonard Ford, Jr., Environmental Services
Division: Notification of Groundwater Monitoring Program Sampling Event 70, performed on
01-08-14

Administrator Roark provides the Board results of a recent bid to perform necessary
actions on the Robert's property the County purchased adjacent to the Nottoway County
Landfill; this project is needed to comply with State soil and erosion regulations. The lowest bid
was \$94,900, \$54,900 more than the estimated costs and the funds budgeted for Fiscal Year
2015. Vice Chairman Bowen moves to accept the \$94,900 bid from Lee's Excavating &
Grading, Inc. and proceed with the project and appropriate an additional \$54,900 from the
General Fund Balance to the Landfill Fund. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Planning Commission Report: Administrator Roark informs that the Commission heard
both Special Exception requests from tonight's meeting

Letter – Nottoway County Department of Social Services – Robert H. Reitmeier,
Director: An appointment is needed to fill a vacancy on the local Social Services Board

Chairman Simpson asks for consideration of an appointment of Mr. Noel Shekleton from
Blackstone to the local Social Services Board. Supervisor Vaughn makes a motion to appoint
Mr. Shekleton. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Administrator Roark informs the Board that Mrs. Bernetta Watkins has been named
interim Director of Nottoway Department of Social Services effective June 01, 2014; the current
Director Robert Reitmeier will be retiring May 31, 2014.

Letter – Virginia Retirement System – Robert P. Schultze, Director: Providing necessary documents to meet filing requirements on the employer and employee contribution designations. Supervisor Vaughn moves to adopt a resolution designating selection of the 6.46% contribution rate for Fiscal Year 2014. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Letter – Virginia Department of Health – Lee H. Cox, Business Manager: providing the Local Statement of Agreement between the Virginia Department of Health and Nottoway County for Fiscal Year 2014. Administrator Roark reminds that this is an annually updated document provided for their review and approval. Supervisor Simmons moves to approve the Local Statement of Agreement between the Virginia Department of Health and Nottoway County for Fiscal Year 2014 and authorize Administrator Roark to sign the document. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Correspondence – STEPS, Inc. – Sharon L. Harrup, President & CEO: Requesting proactive support from the County by its designation that STEPS, Inc. is its preference as the new selected community action program.

Supervisor Vaughn moves to forward a letter/resolution of support to the Virginia Department of Social Services announcing the County's desire to have STEPS, Inc. designated as the area's community action program. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Distribution of Decal Receipts: Administrator Roark provides a proposed breakdown of the 2014 decal receipts; the distribution of \$130,128.50 is proposed as follows:

Burkeville Rescue Squad	\$ 6,883.80
Nottoway County Emergency Squad, Inc.	27,510.47
Blackstone Volunteer Fire Department	31,911.41
Burkeville Volunteer Fire Department	31,911.41
Crewe Volunteer Fire Department	31,911.41

Vice Chairman Bowen moves to approve the distribution of 2014 decal funds as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Chairman Simpson presented the CONSENT CALENDAR:

1 - Erroneous Assessment: Refund Sandra K. & William A. McKee \$296.56 for an erroneous real estate assessment for tax year 2012; for the same parcel a refund is requested for Harold R. & Carolyn A. Davis for \$316.78 for tax year 2013

2 – Erroneous Assessment – Refund Mr. and Mrs. Archie Nicholls \$207.48 for erroneous real estate assessments for tax years 2012 and 2013

3 – Erroneous Assessment – Refund DAC Properties, LLC \$287.85 for an erroneous real estate assessment for tax years 2013, 2012, and 2011; for the same parcel a refund is requested for George & Katherine Thomas for \$136.35 for tax year 2011

4 – Budget Adjustment – Sheriff- \$2,417.85

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$2,417.85</u>
	(VML Insurance Proceeds)	<u>\$2,417.85</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$2,417.85</u>
		<u>\$2,417.85</u>

5 – Budget Adjustment – Sheriff - \$165.87

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$165.87</u>
	(Fuel consumption – DSS)	<u>\$165.87</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$165.87</u>
		<u>\$165.87</u>

6 – Budget Adjustment – Court Security - \$2,000.00

REVENUES:

3-100-14010-0050	Court House Security Fee	<u>\$2,000.00</u>
		<u>\$2,000.00</u>

EXPENDITURES:

4-100-21070-1003	Salaries – Part-time	<u>\$2,000.00</u>
		<u>\$2,000.00</u>

Supervisor Simmons moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Administrator Roark presents the following information items:

1 – E-911 Road Sign Maintenance Report; E-911 Address Post project list (signs to be installed by local Fire Departments)

2 – Nottoway Sheriff's Office partial activity report for April, 2014

3 – Minutes:

Minutes of the Nottoway County Planning Council meeting held on January 02, 2014; Grant/Project update as presented at the Nottoway Planning Council meeting held on May 01, 2014

Minutes of the Nottoway County Community Policy Management Team meeting held on December 16, 2013

Minutes of the South Central Workforce Investment Board meeting held on January 16, 2014

Minutes of the South Central Workforce Investment Board Chief Local Elected Officials meeting held on January 24, 2014

Minutes of the Piedmont Regional Jail Board meeting held on March 26, 2014

Minutes of the Nottoway County Planning Commission meeting held on March 18, 2014

Draft minutes of the Old Dominion RC&D Council meeting held on February 24, 2014

Draft minutes of the Old Dominion Resource Conservation and Development Council Executive Committee meeting held on April 01, 2014

Minutes of the Nottoway County Industrial Development Authority meeting held on July 24, 2013

Minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on March 25, 2014

Minutes of the Nottoway County Public Library Board of Trustees meeting held on March 19, 2014

Minutes of the Virginia's Growth Alliance meeting held on April 03, 2013

4 - Notice: Application of Columbia Gas of Virginia, Inc. for authority to increase rates and charges and to revise the terms and conditions applicable to gas service; Case No. PUE-2014-00020

5 – Letter – Virginia Department of Environmental Quality – Joshua T. Ribelin, Environmental Specialist II: Notice of receipt of application for a Virginia Pollution Abatement permit modification from Recyc Systems, Inc.; applicant proposes to manage the land application of biosolids to farmland in Nottoway County without a discharge to surface waters

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period April 2014

2 – Animal Control Officer's Report: Report period April 2014

Administrator Roark informs that Officer Merkh is in his second of three weeks of Basic Animal Control Officer's training and that Amelia County Animal Control is handling Nottoway calls.

3 - Erosion and Sedimentation Report: Report Period April 2014

4 – Letter – Robinson, Farmer, Cox Associates: Providing notification of completion of the audit of the financial records and operations of the Clerk of the Circuit Court for the County of Nottoway, Virginia for the eighteen months ended June 30, 2013; Office was found to be in compliance

5 – Presentation – South Central Workforce Investment Board Area 8 – proposing joint powers agreement between members of Area 8

6 - Letter - Nottoway County Literacy Program: Providing annual nominations for the Nottoway County Literacy Program Board of Directors as follows:

I. Nominations for reappointment to the Board for an additional two (2) year term:

1. Shelia Harper
2. Beverly Austin
3. Alice Birckhead
4. Etta Neal

II. Nomination to move from alternate to fill one vacant seat:

1. Tanya Clayton

III. Nomination for appointment as an alternate Board Member

1. Diana Drinkwater

Supervisor Vaughn moves to reappoint/appoint Nottoway County Literacy Program Board of Directors members as presented by the Literacy Director. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

7 - Virginia's Growth Alliance: Administrator Roark explains that he along with Assistant Administrator Proise and Supervisor Simmons attended the recent meeting; Supervisor Simmons reports that the first industry, established with the full support of the VGA, has been opened in Charlotte County and also adds that the Marketing Committee is going to soon start the task of attempting to secure a grocery store for the Crewe/Burkeville area.

Vice Chairman Bowen asks if there is an agency available, possibly Virginia's Growth Alliance, which can provide educational materials to assist with securing more local contract awards for work solicited in the County.

8 - Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$210. Supervisor Vaughn moves to approve the payment to Attorney Elliott. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

9 – Letter – Robinson, Farmer, Cox Associates – Steven J. Jacobs, Member: Providing the Central Services Cost Allocation Plan actual costs for the year ended June 30, 2013

Administrator Roark informs the Board that he has a matter that needs to be discussed in closed session. Vice Chairman Bowen moves to enter into closed session under Section 2.2-3711A (7) Probable Litigation. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

The Board enters closed session at 8:23 p.m.

The Board returned to open session at 8:44 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Supervisor Simmons moves to authorize the County to waive the tax on the property of George Beeler located in the Town of Crewe. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

There being no further business to come before the Board, Chairman Simpson adjourns the meeting at 8:46 p.m.

_____ Chairman _____ Clerk



Nottoway County
Board of Supervisors

A G E N D A

May 15, 2014

7:00 P.M.

- A- CALL TO ORDER:** Chairman Simpson
- INVOCATION:**
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/ PRESENTATIONS:**
- 1- VDOT – 6 Year Plan
 - 2- Casey L. Peterson – Bad Cat Outfitters
Special Exception – Rural Home
Business
 - 3- Amelia DaCruz, Brittany Krebs – Special
Exception - Vineyard
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
A- Monthly Report
 - 2- School Board
 - 3- Health Department – Alex P. Samuel,
MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile
Detention Center

- 6- Landfill Report
 - A- Letter – DEQ
 - B- Gas Monitoring
 - C- Monthly Waste Report
 - D- Inspection Report
 - E- Letter – Draper Aden
- 7- Fort Pickett Redevelopment Authority
- 8- Planning Commission Report - Mr. Roark

F- UNFINISHED BUSINESS:

- 1- Appointment – Social Services Board

G- NEW BUSINESS:

- 1- Resolution - VRS
- 2- Local Agreement – Health Dept.
- 3- Request – STEPS, Inc.
- 4- Distribution of Decal Funds

**H- REPORTS, REQUESTS,
RECOMMENDATIONS OF
CONSTITUTIONAL OFFICERS:**

- 1- Jane Brown, Clerk
- 2- Larry J. Parrish, Sheriff
- 3- Barbara L. Senger, Treasurer
- 4- Irving J. Arnold, Commissioner of the Revenue
- 5- Terry Royall, Commonwealth Attorney

I- CONSENT CALENDAR:

- 1- Erroneous Assessment – McKee & Davis
\$296.56 & \$316.78
- 2- Erroneous Assessment – Nicholls -
\$207.48

- 3- Erroneous Assessment – DAC Properties & Thomas - \$287.85 & \$136.35
- 4- Budget Adjustment – Sheriff - \$2,417.85
- 5- Budget Adjustment – Sheriff - \$165.87
- 6- Budget Adjustment – Sheriff - \$2,000.00

J- INFORMATION ITEMS:

- 1- E911 – Road Sign Maintenance
- 2- Sheriff's Report
- 3- Minutes
- 4- Application – Columbia Gas
- 5- Letter – DEQ

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Audit – Clerk's Office
- 5- South Central WIB
- 6- Appointments – Literacy Program
- 7- VA's Growth Alliance
- 8- Statement – Del. Tax Collection
- 9- Cost Allocation Report

CLOSED SESSION:

Possible Litigation 2.2-3711(A)7

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Simpson

Mr. Bowen

Mr. Simmons

Mr. Green

Mr. Vaughn

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



June 02, 2014

AT A SPECIAL MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON MONDAY, THE 02ND DAY OF JUNE IN THE YEAR OF OUR LORD TWO THOUSAND FOURTEEN AND IN THE 238TH YEAR OF THE COMMONWEALTH:

PRESENT: CLARENCE A. SIMPSON, CHAIRMAN
STEVE BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

ABSENT: JACK J. GREEN

Chairman Simpson called the meeting to order at 7:00 p.m.

Mr. Keith Boswell of Virginia's Economic Development Partnership provided the invocation.

Chairman Simpson advised Board members that Supervisor Green is currently a patient at Southside Community Hospital and is unable to attend the meeting; further explains that due to his absence, any motion ending in a tie will defeat the motion.

Chairman Simpson stated the purpose of the meeting was to discuss the possible sale of publicly owned property. Supervisor Vaughn moved to enter into Closed Session under Section 2.2-3711A (3) – possible sale of public property. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

The Board enters closed session at 7:05 p.m.

The Board returned to open session at 8:05 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Chairman Simpson stated no action was taken in Closed Session nor was any action necessary as a result of the Closed Session.

Administrator Roark informed the Board members of his concern for the financial outlook for the County due to the State, as of this date, not adopting a Budget for the coming year; without State funds Nottoway County would be unable to fund its operations as planned with the adoption of the proposed Budget.

Following a brief discussion, Chairman Simpson appoints Supervisor Vaughn and Vice Chairman Bowen to a special Committee to assist Administrator Roark in developing a Contingency Plan of Operation, should the State fail to adopt a Budget prior to July 01, 2014.

There being no further business to come before the Board, Chairman Simpson adjourned the meeting at 8:15 p.m.

_____ Chairman _____ Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 19TH DAY OF JUNE IN THE YEAR OF OUR LORD TWO THOUSAND FOURTEEN AND IN THE 238TH YEAR OF THE COMMONWEALTH:

PRESENT: CLARENCE A. SIMPSON, CHAIRMAN
STEVE BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT: JACK J. GREEN

Chairman Simpson called the meeting to order at 7:00 p.m.

Supervisor Bowen provided the invocation.

Administrator Roark informs that Supervisor Green sends his wishes to everyone and he plans to be in attendance at the July meeting.

Chairman Simpson explains that due to the absence of Supervisor Green any votes taken at the night's meeting that result in a tie will be a defeated motion.

The minutes of the May 14, 2014 regular Board meeting and the June 02, 2014 special meeting were presented. Supervisor Vaughn moved to adopt the May 14, 2014 minutes and the June 02, 2014 minutes as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Chairman Simpson asks if there were any delegations from the public;

Mr. Sonny Abbott: Mr. Abbott is present to urge the Board to consider venturing into unfamiliar territory for the advancement of the County; suggesting the "same old" is counter-productive and the citizens suffer as a result

Mrs. Jerri Morton, Burkeville: Mrs. Morton is present to provide information on the annual 100-mile yard sale she helps organize. Mrs. Morton explains the route for the yard sale and asks for the Boards support of the project that has been an outstanding success in past years.

Presentation: Mr. Steven Jacobs with Robinson, Farmer, Cox Associates is present to review a recently completed rate analysis for the Nottoway County Landfill. Due to a projected, steady decline in revenues and projected increase in expenses it is imperative to increase Landfill rates; the increases are proposed as follows:

1. Furnish large container on temporary basis
\$117.00 per pick up plus weight of trash by ton
\$1.00 per day fee starting with the 11th day
2. Furnish small container on temporary basis
\$35.00 per pick up plus weight of trash by ton
\$1.00 per day fee starting with the 11th day

3. Company keeping large containers full time
\$98.00 per pick up plus weight of trash per ton
\$20.00 per month lease fee on box
4. Companying keeping small container full time
\$30.00 per pick up plus weight of trash by ton
\$20.00 per month lease fee on box
5. Company furnish own compactor/container
\$40.00 per pick up plus weight of trash per ton

Deposit: A deposit may be required on requested service to cover the estimated cost to the county for providing the service.

The amount of the deposit will be determined by the County Administrator.

Supervisor Vaughn suggests delaying action on any rate increase until representatives from the three Towns can be informed of the proposed changes. Chairman Simpson agrees with Supervisor Vaughn and the Board unanimously agrees on postponing action.

Highway Department: Ms. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Ms. Bryant reports that the Rocky Bump Road project is complete and the road will be reopened as early as next week, Rt. 460 Bridge Project (Cox Road) is currently on schedule for a December 2014 advertisement date.

A – Letter: Mr. Rudolph Wilson, a resident of Morgan Circle Road and on behalf of the other residents, requests that the Board begin the process of having road viewers study their road as a possible rural addition to the Department of Transportation Secondary Six-Year Improvement Plan

B – Letter: Mr. Billy Britton, a resident of Paulett Lane Extension, expresses his desire to have their road remain a private lane.

C – June 19, 2014 Virginia Department of Transportation Monthly Report

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on June 12, 2014, Minutes of the regular meeting of the Nottoway County School Board held on May 08, 2014, Minutes of the Work Session of the Nottoway County School Board held on June 03, 2014

1 – Budget Adjustment – Textbook Revenue - \$335,000.00

REVENUES:

4-201-16120-100-0030	Textbook Revenue	<u>\$335,000.00</u>
		<u>\$335,000.00</u>

EXPENDITURES:

4-202-61100-6020-900-000-100	Textbook Expenditures	<u>\$335,000.00</u>
		<u>\$335,000.00</u>

2 – Budget Adjustment – Medicaid Billing Refunds - \$30,000.00

REVENUES:

4-201-18030-100-0033	Medicaid Billing Refunds	<u>\$30,000.00</u>
		<u>\$30,000.00</u>

EXPENDITURES:

4-201-61100-8100-200-200-100	SPED Capital Outlay Elem.	\$15,000.00
4-201-61100-8100-300-200-100	SPED Capital Outlay Sec.	<u>15,000.00</u>
		<u>\$30,000.00</u>

Supervisor Simmons moves to approve the two School Budget adjustments. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Carryover Balances on Lottery and Construction Accounts; to be carried over to Fiscal Year 2015:

4-201-66600-8116-900-000-210	Construction Carryover 07/08	\$126,041.00
4-201-66600-8117-900-000-210	Nonrecurring Lottery C/O 07-08	122,645.00
4-201-66600-8118-900-000-210	Construction C/O 08-09	<u>166,149.00</u>
	Total FY2014 Carryover	<u>\$414,835.00</u>

Surplus equipment: Declaring one school bus and six vehicles as surplus; forwarded to Board for approval of disposal or auction on behalf of the Nottoway County Public Schools

Supervisor Vaughn moves to approve the surplus declaration of the one school bus and six vehicles and dispose of them by the most financially advantageous means. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Resolution: Virginia Retirement System resolution required for certifying the employer reporting rate for the School for Fiscal Year 2015; it will be 8.55%. Vice Chairman Bowen moves to adopt the resolution certifying the chosen 8.55% rate and authorize Chairman Simpson and Administrator Roark to sign whatever necessary. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Economic Development Committee: Administrator Roark states there is no meeting scheduled for June.

Regional Jail Report & Juvenile Detention Center: April 2014 Piedmont Regional Jail Revenue Report, April 2014 Jurisdiction Report, April 2014 Piedmont Regional Jail Transportation Report, Virginia Department of Juvenile Justice Statewide Detention Facility Population, April 2014 Piedmont Regional Juvenile Detention Center Utilization Report

Landfill: Administrator Roark gave the Landfill report

A - Letter – Draper Aden Associates – Leonard Ford, Jr., Environmental Services
Division: Notification of Groundwater Monitoring Program Sampling Event 70, performed on 04-17-14

B - May 2014 Solid Waste Report; average of 60.90 tons of waste per day received

C - Letter – Draper Aden Associates – Leonard Ford, Jr., Environmental Services
Division: Providing a calendar of tasks, with associated cost estimates, pertaining to environmental monitoring and engineering services for the 12-month period between July, 2014 and June, 2015; proposed Budget of \$115,890

D – Virginia Department of Agriculture and Consumer Services Office of Weights and Measures: Inspection report of the Nottoway County Landfill weigh scales; scales were rejected due to the lack of a digital display that can be viewed by both the customer and operator, 10 days allowed for correction

Administrator Roark reports that the required digital display has been ordered and is expected to cost approximately \$1,500

Administrator Roark informs the Board of a lease that needs to be renewed for property at Pickett Park that is rented by the US Army Corps of Engineers at a monthly rent of \$250. Administrator Roark clarifies that the tenants are aware that if this property is needed for the FASTC development that they would be asked to vacate the building. Supervisor Simmons moves to authorize the lease renewal for the US Army Corps of Engineers. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Planning Commission Report: Administrator Roark informs that the Commission did not meet in June

Deed: The Board needs to authorize Chairman Simpson to sign a Quitclaim Deed, transferring a small parcel of land that was once used a polling place back to its present owner; said property is identified by Deed Book 129, page 66 and is being transferred to Donald T. Bracey

Supervisor Simmons moves to approve the Quitclaim Deed as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Letter – Central Virginia Criminal Justice Academy – Ronald J. Staton, Executive Director: Presenting proposed amendments to the Charter Agreement for the Academy, designed to more accurately define the policies, rules and procedures in keeping with present and future needs of the Academy. Vice Chairman Bowen moves to approve the amendments to the Charter Agreement for the Central Virginia Criminal Justice Academy and adopt the provided resolution as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Appropriation – 2014-15 Budget: Supervisor Vaughn moves to appropriate the FY 2014-2015 Nottoway County Budget totaling \$34,005,186.00, including all outstanding purchase orders and committed funds; contingent upon receipt of all State and Federal funding. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Administrator Roark presents the contract for the FY2014 audit prepared by and to be performed by Robinson, Farmer, Cox Associates. The fee for the proposed services is \$32,200, which represents a 1.50% increase (annual inflation rate) over the prior year. Vice Chairman Bowen moves to approve the \$32,200 FY2014 audit contract with Robinson, Farmer, Cox Associates. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Appointments: The following members of the Nottoway County Planning Commission terms expired in April and May 2014 and will need to be reappointed or replaced:

April 2014 – Darrell Lott, District 2

May 2014 – Clarence Allen, District 3
Charles Beverly, District 3
John Bledsoe, District 5
Rhea Houchins, District 2
Hugh Jones, District 5
Ben Perry, District 4

Supervisor Simmons moves to reappoint Rhea Houchins, John Bledsoe, and Ben Perry to the Nottoway County Planning Commission. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Correspondence – Michael A. Traylor, Director – Department of Juvenile Justice 11th District Court Service Unit: Providing the Memorandum of Understanding for the Nottoway County Virginia Juvenile Community Control Act program (VJCCCA) for the period of July 1, 2014 through June 30, 2016; the single employee funded by this grant will now be under the control of the Board of Supervisors

Supervisor Simmons moves to approve the Memorandum of Understanding for the VJCCCA program. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Appointment – Social Services Board: Mrs. Nicole Martin’s term on the Social Services Board expires on June 30, 2014, Mrs. Martin represents District Two. The Board will need to reappoint Mrs. Martin or a replacement to a four year term effective July 1, 2014.

Supervisor Simmons moves to reappoint Mrs. Nicole Martin to the Nottoway Social Services Board for another four year term. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Commonwealth’s Attorney Terry Royall is present and introduces the new Victim/Witness Coordinator, Ms. Senethia Bragg

Chairman Simpson presented the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - \$727.00

REVENUES:

<u>3-100-18990-0050</u>	Miscellaneous – Undefined	<u>\$727.00</u>
	(VML Insurance Proceeds)	<u>\$727.00</u>

EXPENDITURES:

<u>4-100-31020-5408</u>	Vehicle Supplies	<u>\$727.00</u>
		<u>\$727.00</u>

2 – Erroneous Assessment: Refund Madeline Bailey \$157.26 for an erroneous personal property assessment for tax year 2012

3 – Budget Adjustment – LRA - \$11,642.32

REVENUES:

<u>3-100-19030-0030</u>	LRA Miscellaneous	<u>\$11,642.32</u>
	(VML Ins Proceeds – roof storm damage)	<u>\$11,642.32</u>

EXPENDITURES:

<u>4-100-83090-3004</u>	Repairs & Maintenance	<u>\$11,642.32</u>
		<u>\$11,642.32</u>

4 – Budget Adjustment – Sheriff - \$343.10

REVENUES:

<u>3-100-18990-0050</u>	Miscellaneous – Undefined	<u>\$343.10</u>
	(VML Insurance Proceeds)	<u>\$343.10</u>

EXPENDITURES:

<u>4-100-31020-5408</u>	Vehicle Supplies	<u>\$343.10</u>
		<u>\$343.10</u>

5 – Erroneous Assessment: Refund Sanford Group, LLC \$219.80 for an erroneous real estate assessment for tax years 2011, 2012, and 2013

Vice Chairman Bowen moved to approve the CONSENT CALENDAR as presented.
The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Administrator Roark presents the following information items:

1 – Minutes:

Minutes of the Nottoway County Board of Zoning Appeals meeting held on April 07, 2014

Minutes of the Piedmont Soil and Water Conservation District Board of Directors regular meeting held on April 22, 2014

Minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on April 02, 2014

Minutes of the Piedmont Regional Jail Board meeting held on April 23, 2014

Minutes of the Virginia's Growth Alliance meeting held on May 07, 2014

2 – Biosolids News: News and Information from the Virginia Biosolids Council for May 2014

3 – News Article concerning the planning of native warm-season grasses for biofuel research

4 – Notice – Columbia Gas of Virginia, Inc.: Application of Columbia Gas of Virginia, Inc. for authorization to extend its Gas Cost Hedging Program Case No. PUE-2014-00032

5 – Letter – Virginia Association of Counties (VACo) – James D. Campbell, CAE, Executive Director: Announcing a new Partner of VACo, NCSPlus Incorporated, one of the nation's leading collection service/accounts receivable management firms.

6 – Notices – Dominion VA Power: Application for revision of rate adjustment clause; Rider W, Warren County Power Station, for the Rate Year Commencing April 1, 2015, Case No. PUE-2011-00042, Application of Virginia Electric and Power Company for approval of a rate adjustment clause pursuant to § 56-585.1 A 4 of the Code of Virginia Case NO. PUE-2014-00021, Application of Virginia Electric and Power Company to revise its fuel factor pursuant to Va Code § 56-249.6 Case No. PUE-2014-00033, Application of Virginia Electric and Power Company to revise its fuel factor pursuant to Va. Code § 56-249.6 Case No. PUE-2014-00033, Application of Virginia Electric and Power Company for approval of a rate adjustment clause pursuant to § 56-585.1 A 4 of the Code of Virginia CASE NO. PUE-2014-00021

7 – The family of James King expresses appreciation for the flowers sent at the time of his passing

8 – Nottoway Sheriff's Office partial activity report for May 2014

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period May 2014

2 – Animal Control Officer's Report: Report period May 2014

Administrator Roark informs that County Attorney Preston Williams has recently completed an update of the Nottoway County Animal Control Ordinance and asks for authorization to advertise it for public hearing at the July regular Board meeting. Vice Chairman Bowen moves to advertise the updated Ordinance for public hearing at the July Board meeting. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

3 - Erosion and Sedimentation Report: Report Period May 2014

Administrator Roark explains that even though the Board chose to opt out of implementing a Storm Water Management Plan there are still strict regulations that are going to be enforced by the State. Administrator Roark informs he will be getting County Soil and Erosion specialist Phillip Moore to come and hold an information meeting for the local contractors and developers so as to inform them of their future expectations. The meeting, when scheduled, will be advertised in the local newspapers.

4 - Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$202.50. Supervisor Simmons moves to approve the payment to Attorney Elliott. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Letter – Larry J. Parrish, Sheriff – County of Nottoway: Providing notice that his office has taken a 2005 Ford Crown Victoria out of service due to extensive maintenance issues;

Supervisor Vaughn moves to approve the transfer of the surplus Sheriff's vehicle to the School System, per their request. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Virginia's Growth Alliance (VGA): Administrator Roark informs of two independent companies proposing to establish natural gas pipelines that will affect a number of localities including Nottoway County; a map has been provided showing the locations of two proposed pipelines. VGA is asking each participating locality to adopt a similar resolution, to the sample provided, in support of building the pipelines. Supervisor Simmons moves to pass a resolution in support of the establishment of the natural gas pipelines.

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Supervisor Simmons further reports that, with the help of the Virginia's Growth Alliance, the Town of Kenbridge will have a new industry coming that will partner with ABC Recycling. The agency has received \$100,000 from the Tobacco Commission and will bring in excess of 20 jobs to Lunenburg County.

Letter – Dr. Anne W. Carr, Veterinarian – Blackstone Animal Clinic: Dr. Carr has offered a Service Protocol, for the Board’s review, for seeing/treating animals as needed for Nottoway County Animal Control. Supervisor Vaughn moves to approve the Service Protocol from Blackstone Animal Clinic, with the change in wording from Ronnie Roark to County Administrator. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

Administrator Roark presents the Board with the Performance Agreement between Nottoway County and Trout River Dry Kiln, LLC for their review; requires approval from both parties for receipt of grant funding from the Governor’s Agriculture & Forestry Industries Development Fund. Supervisor Vaughn moves to approve the Performance Agreement between Nottoway County and Trout River Dry Kiln, LLC. The motion carried as follows.

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
J.J. Green	Absent

There being no further business to come before the Board, Chairman Simpson adjourned the meeting at 8:24 p.m.

_____	Chairman	_____	Clerk
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July 10, 2014

AT A SPECIAL MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 10TH DAY OF JULY IN THE YEAR OF OUR LORD TWO THOUSAND FOURTEEN AND IN THE 239TH YEAR OF THE COMMONWEALTH:

PRESENT: CLARENCE A. SIMPSON, CHAIRMAN
STEVE BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Simpson called the meeting to order at 5:00 p.m.

Supervisor Bowen provided the invocation.

Chairman Simpson explains that due to there being only four members of the Board, any votes taken at the night's meeting that result in a tie will be a defeated motion.

Administrator Roark presented a Resolution in memory of Supervisor Jack J. Green who passed away on June 26, 2014. Supervisor Vaughn moves to adopt the Resolution in memory as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION
IN MEMORY)

Administrator Roark presented the guidelines from the Code of Virginia on filling a vacancy on the Board of Supervisors. Supervisor Simmons moves to petition the Nottoway County Circuit Court to issue a Writ of Election to fill the District Three vacancy on the Nottoway County Board of Supervisors. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes

Administrator Roark advises the Board that they need to establish a procedure for making an interim appointment to serve in District Three until the special election can be scheduled by the Circuit Court. Supervisor Vaughn moves to allow public comments before any action is taken on establishing such procedure. The Board unanimously agrees and public comments were as follows:

1 – Mrs. Arlene Robertson: voiced concern about the District Three citizens having been unrepresented during the last few months

2 – Mr. Waymond Mitchell: expressed concern about the replacement for Mr. Green; suggests the Board make an appointment immediately

3 – Mrs. Helen Simmons: asks the Board to consider honoring the wishes of Mr. Green concerning a replacement for him

4 – Reverend Roger Coleman: suggests that the Board appoint someone who can keep Mr. Green's goals thriving

5 – Mr. Sonny Abbott: asks how much time the Circuit Court has to schedule the special election and will it coincide with the November General Election

The Board explains, in response to Mr. Abbott’s comments, that the Court is not restricted to any deadlines on scheduling a special election and there is no way to know if it will be scheduled for November.

6 – Mr. Benjamin Stith: reiterates the comments of Mrs. Helen Simmons and asks the Board to strongly consider honoring Mr. Green’s wishes for his replacement

Following public comments the Board held a general discussion during which they expressed their unwavering appreciation for Mr. Green’s service to Nottoway County.

Supervisor Vaughn moves that the Board of Supervisors will make an interim appointment to fill Mr. Green’s seat on the Board within the 45 days allowed by the Code of Virginia.

Supervisor Simmons offered an amendment to Mr. Vaughn’s motion that the Board would place an advertisement in local newspapers soliciting letters of interest. Mr. Simmons’ amendment was approved unanimously by the Board.

Chairman Simpson then asks for a roll call vote on Mr. Vaughn’s original motion to make an interim appointment within 45 days. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes

At the close of the meeting Reverend Roger Coleman provided a benediction.

There being no further business to come before the Board, Chairman Simpson adjourned the meeting at 5:35 p.m.

_____ Chairman _____ Clerk



Nottoway County
Board of Supervisors

A G E N D A

July 17, 2014

7:00 P.M.

- A- CALL TO ORDER:** Chairman Simpson
- INVOCATION:**
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/ PRESENTATIONS:**
- 1- Public Hearing – Animal Control Ordinance
 - 2- Public Hearing – Southside Electric Cooperative – Telecommunication Tower
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Revenue Sharing Program
 - B- Letter – Jennifer DeBruhl
 - C- Monthly Report
 - D- Resolution – Revenue Sharing
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center

- 6- Landfill Report
 - A- Monthly Waste Report
 - B- Inspection Report
 - C- Groundwater Monitoring
 - D- Landfill Disposal Fees
- 7- Fort Pickett Redevelopment Authority
- 8- Planning Commission Report - Mr. Roark
- F- **UNFINISHED BUSINESS:**
 - 1- Appointment – Planning Commission
- G- **NEW BUSINESS:**
 - 1- Request – Richard H. Hays
 - 2- Request – Keisha Hardy
 - 3- Joint Powers Agreement – Workforce Investment Board
- H- **REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:**
 - 1- Jane Brown, Clerk
 - 2- Larry J. Parrish, Sheriff
 - 3- Barbara L. Senger, Treasurer
 - 4- Irving J. Arnold, Commissioner of the Revenue
 - 5- Terry Royall, Commonwealth Attorney
- I- **CONSENT CALENDAR:**
 - 1-
- J- **INFORMATION ITEMS:**
 - 1- Notice – Columbia Gas
 - 2- Notice – VA Power
 - 3- Letter – STEPS, Inc.
 - 4- Minutes
 - 5- Letter – ODRC&D

6- Delinquent Tax Report furnished by Treasurer

7- BAI Bulletin

8- Sheriff's Report

K- COUNTY ADMINISTRATOR:

1- Building Inspector's Report

2- Animal Control Officer's Report

3- E & S Report

4- Delinquent Tax Collection

5- Letter to State Forester

6- VA's Growth Alliance

7- Sales/Ratio Study

8- Dept. of Fire Programs - \$28,453.

9- Committed Funds Report

10- Sale of Surplus Vehicle

11- Closed Session – Possible Sale of Public Property

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



Godspeed Mr. Green



Nottoway County
Board of Supervisors

A G E N D A

August 21, 2014

7:00 P.M.

- A- CALL TO ORDER:** Chairman Simpson
- INVOCATION:**
- INTRODUCTION OF NEW BOARD MEMBER:** Mr. Roark
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/ PRESENTATIONS:**
- 1- Service Plus Propane, Inc. – Special Exception
 - 2- Ordinance to Amend Chapter 102 - Solid Waste of the Nottoway County Code
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Letter - Revenue Sharing
 - B- Monthly Report
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center

- 6- Landfill Report
 - A- Monthly Waste Report
 - B- Gas Monitoring Program
 - C- Groundwater Monitoring
 - D- Letter - DEQ
- 7- Fort Pickett Redevelopment Authority
- 8- Planning Commission Report - Mr. Roark
- F- UNFINISHED BUSINESS:**
 - 1-
- G- NEW BUSINESS:**
 - 1- Request – STEPS
 - 2- Request – Lynchburg Community Action Group
 - 3- Crossroads Services Board Performance Contract
 - 4- Appointments - IDA
- H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:**
 - 1- Jane Brown, Clerk
 - 2- Larry J. Parrish, Sheriff
 - 3- Barbara L. Senger, Treasurer
 - 4- Irving J. Arnold, Commissioner of the Revenue
 - 5- Terry Royall, Commonwealth Attorney
- I- CONSENT CALENDAR:**
 - 1- Erroneous Assessment – Lease Plan USA - \$400.61
 - 2- Erroneous Assessment – Campbell – \$9.10
 - 3- Erroneous Assessment – Williams – \$414.78 and \$442.74

- 4- Erroneous Assessment – Twiford - \$22.50
- 5- Erroneous Assessment – Davidson - \$24.15

J- INFORMATION ITEMS:

- 1- Letter – Social Services
- 2- Letter - VDOT
- 3- Letter – Central VA Criminal Justice Academy
- 4- Letter – Town of Crewe
- 5- Letter – Red Cross
- 6- Letter - DEQ
- 7- Minutes
- 8- Sheriff's Report

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Road Sign Maintenance
- 5- Delinquent Tax Collection
- 6- Letter – Commissioner of Revenue – Brunswick County
- 7- Request - STEPS
- 8- VA's Growth Alliance

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mr. Simpson

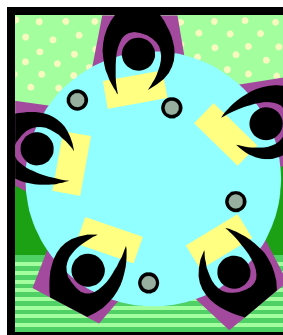
Mrs. Simmons

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



Welcome Mrs. Simmons



Nottoway County
Board of Supervisors

A G E N D A

September 18, 2014

7:00 P.M.

- A- CALL TO ORDER:** Chairman Simpson
- INVOCATION:**
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/ PRESENTATIONS:**
- 1- Dr. Betty Adams, Ex. Director – So. VA Higher Edu. Center – Public Hearing
 - 2- Special Exception – Harriett B. Greenhill Public Hearing
 - 3- Special Exception – Melvin & Joyce Coleman
 - 4- Public Hearing – An Ordinance Authorizing the Formation of a Joint Entity
 - 5- Public Hearing – An Ordinance to Rezone Approximately 9.67 Acres from B-1 to C-1
 - 6- Dan Houdersheldt & Neighbors - Biosolids
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
- A- Monthly Report
- B- Letter – Mr. Hawthorne

- 2- School Board
- 3- Health Department – Alex P. Samuel, MD MPH
- 4- Economic Development Committee
- 5- Regional Jail Report & Juvenile Detention Center
- 6- Landfill Report
 - A- Monthly Waste Report
 - B- Letter – DEQ
- 7- Fort Pickett Redevelopment Authority
- 8- Planning Commission Report - Mr. Roark

F- UNFINISHED BUSINESS:

- 1- Performance Contract – Crossroads Community Services
- 2- Appointment – Nottoway Co. IDA

G- NEW BUSINESS:

- 1- Easement Request – Dominion VA Power
- 2- Surplus Vehicle – Social Services
- 3- Appointment - ASAP
- 4- Appointment – Library Board

H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:

- 1- Jane Brown, Clerk
- 2- Larry J. Parrish, Sheriff
- 3- Barbara L. Senger, Treasurer
- 4- Irving J. Arnold, Commissioner of the Revenue
- 5- Terry Royall, Commonwealth Attorney

I- CONSENT CALENDAR:

- 1- Erroneous Assessment – Williams – \$335.93

2- Erroneous Assessment – Tucker - \$709.63

J- INFORMATION ITEMS:

- 1- Letter – DEQ
- 2- Notice – Century Link
- 3- Letter – Piedmont Soil & Water District
- 4- Letter – VACo
- 5- Letter – STEPS
- 6- Letter – 211 VA
- 7- Report – Blackstone Fire Dept.
- 8- Minutes
- 9- Sheriff's Report

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Letter – Lynchburg Community Action Group
- 5- Delinquent Tax Collection
- 6- Request – Crewe Fire Dept.
- 7- Report of Budget Committee
- 8- VA's Growth Alliance
- 9- Natural Gas Pipeline
- 10- Employee I.D. System
- 11- In God We Trust – America Inc.

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mr. Simpson

Mrs. Simmons

(Filing for Minutes)

FINANCIAL STATEMENT:

MOTION TO ADJOURN:

ADJOURNMENT:



AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 18TH DAY OF SEPTEMBER IN THE YEAR OF OUR LORD TWO THOUSAND FOURTEEN AND IN THE 239TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
SHERMAN C. VAUGHN
HELEN M. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT: CLARENCE A. SIMPSON, CHAIRMAN

Vice Chairman Bowen called the meeting to order at 7:00 p.m.

Vice Chairman Bowen informs that Chairman Simpson could not attend the nights' meeting due to a death in his family; thereby proclaiming that any vote taken at the night's meeting that ends in a tie will result in a defeated motion.

Mr. Waymond Mitchell, Blackstone Ministerial Association, provided the invocation.

The minutes of the August 21, 2014 regular Board meeting were presented. Supervisor Vaughn moved to adopt the August 21, 2014 minutes as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
H.M. Simmons	Yes
S.C. Vaughn	Yes

Vice Chairman Bowen asks if there are any delegations from the public; there is no wishing to speak.

Dr. Betty Adams, Executive Director of the Southern Virginia Higher Education Center in South Boston, Virginia is present to speak on the proposed Southern Virginia Center of Manufacturing Excellence Training sites. Dr. Adams explains this is a joint venture with Southside Virginia Community College and provides a brief overview of the program. The Program is being funded with the assistance of the Tobacco Commission and the Virginia Manufacturers Association.

Public Hearing – Special Exception: Request from Harriett B. Greenhill to renovate an existing building to be used as a restaurant for private events only on property located off Rt. 460 – Old Nottoway Road; property is zoned C-1, Conservation and is owned by Simon & Harriett Greenhill

Vice Chairman Bowen asks if there is anyone present wishing to speak, either for or against the Greenhill request; Mrs. Greenhill is present to answer any questions anyone may have. Mr. Waymond Mitchell offers his support for Mrs. Greenhill's plan for the building. Administrator Roark informs that the Planning Commission heard the Greenhill request and recommend approval.

Supervisor Vaughn moves to approve the Harriett B. Greenhill special exception request to renovate an existing building to be used as a restaurant for private events only on property located off Rt. 460 – Old Nottoway Road. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
H.M. Simmons	Yes
S.C. Vaughn	Yes

Public Hearing – Special Exception: Request from Melvin & Joyce Coleman to install a single wide trailer on their property to be used as a residence; property is located off Rt. 607 – Rocky Ford Road and is zoned RR – Rural Residential.

Vice Chairman Bowen asks if there is anyone present wishing to speak, either for or against the Coleman request; there is no one wishing to speak. Administrator Roark informs that the Planning Commission heard the Coleman request and recommend approval.

Supervisor Helen Simmons moves to approve the Melvin & Joyce Coleman special exception request to install a single wide trailer on their property, located off Rt. 607 – Rocky Ford Road, to be used as a residence. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
H.M. Simmons	Yes
S.C. Vaughn	Yes

Public Hearing: Consider an Ordinance authorizing the formation of a joint entity, The Workforce Investment Area Consortium

Administrator Roark provides an explanation on the proposed Ordinance; this is a group that has been in operation for many years that secures job training funding from the Federal Government. The establishment of this joint entity will relieve the Board members from any potential future liability. Vice Chairman Bowen asks if there is anyone present wishing to speak, either for or against the proposed Ordinance. There is no one wishing to speak.

Supervisor Vaughn moves to adopt the Ordinance as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
H.M. Simmons	Yes
S.C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR ORDINANCE
AUTHORIZING THE FORMATION
OF A JOINT ENTITY,
THE WORKFORCE INVESTMENT
AREA CONSORTIUM)

Public Hearing: Consider an Ordinance to rezone approximately 9.67 acres located on Tucker Drive in Bellefonte District from B-1, General Business to C-1, Conservation

Administrator Roark provides a brief explanation on the purpose of the rezoning request, which encompasses a total of four lots (there are residences on three of them presently and a family wish to establish a residence on the fourth). Vice Chairman Bowen asks if there is anyone present wishing to speak, either for or against the Tucker Drive rezoning request. There is no one present wishing to speak.

Supervisor Vaughn moves to adopt the Ordinance as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
H.M. Simmons	Yes
S.C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR AN ORDINANCE TO REZONE
APPROXIMATELY 9.67 ACRES
LOCATED ON TUCKER DRIVE
FROM B-1, GENERAL BUSINESS
TO C-1, CONSERVATION)

Presentation: Mr. Dan Houdersheldt is present, and joined by neighbor Walter Ogburn, to ask the Board to ensure that when Biosolids are applied to land in the County, that all regulations for flagging, application distances, etc., are followed strictly.

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant introduces the new Residency Administrator to the Board; Mrs. Crystal Smith. Mrs. Bryant reports that the seasonal mowing should be finishing up and snow preparations will soon begin. Mrs. Bryans reports that Fairview Road should be surface treated in the coming weeks, the Rt. 601 pipe structure replacement has been completed and paving should be completed the following week. The Rt. 307 study has been completed and is being reviewed at this time; Mrs. Bryant will get Administrator Roark a copy.

A – September 18, 2014 Virginia Department of Transportation Monthly Report

B – Letter – Virginia Department of Transportation – Thomas A. Hawthorne, P.E., Richmond District Administrator: Notification of an upcoming Commonwealth Transportation Board joint public hearing and meeting to give citizens the opportunity to review and provide comments on the working draft of the Revised Fiscal Year 2015-2020 Six-Year Improvement Program; the program is being revised to reflect revised revenue estimates and anticipated implementation of the statewide prioritization process.

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on September 11, 2014; Minutes of the regular meeting of the Nottoway County School Board held on August 14, 2014, Minutes of a special called meeting of the Nottoway County School Board held on August 28, 2014

Economic Development Committee: Administrator Roark states there is no meeting scheduled for September.

Regional Jail Report & Juvenile Detention Center: July 2014 Piedmont Regional Jail Transportation Report, July 2014 Jurisdiction Report, July 2014 Piedmont Regional Jail Revenue Reports, Virginia Department of Juvenile Justice Statewide Detention Facility Population, June 2014 Piedmont Regional Juvenile Detention Center Utilization Report, July 2014 Piedmont Regional Juvenile Detention Center Utilization Report

Landfill: Administrator Roark gave the Landfill report

Lee Excavating continues their work on the Landfill property and Angler Environmental has completed the wetlands delineation and is awaiting final approval from the Army Corp of Engineers.

A - August 2014 Solid Waste Report; average of 58.52 tons of waste per day received

B – Letter – Virginia Department of Environmental Quality – Michael D. Sexton, Groundwater Remediation Specialist: Acknowledging receipt and review of the 1st Semiannual 2014 Sampling Report for the Nottoway County Sanitary Landfill (Closed Area), SWP 304 Assessment Monitoring Program; the submission meets the applicable reporting requirements of the regulations and the Department’s Submission instructions

Planning Commission Report: Administrator Roark reports the Commission met on Tuesday, September 16, 2014 and heard the Special Exception requests of Greenhill and Coleman and the Tucker Drive rezoning request. Administrator Roark also reports that the Committee review of the County Zoning Ordinance continues.

Letter – Will Rogers, Executive Director – Crossroads Community Services: Providing the FY 2015 Performance Contract between the County and Crossroads Community Services; this document includes many additions based on two key issues: the situation involving mental health code and law changes based on the Deeds’ incident last fall. Supervisor Gary Simmons moves to approve the Crossroads Community Services Performance Contract as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
H.M. Simmons	Yes
S.C. Vaughn	Yes

Appointment: The current term of Nottoway County Industrial Development Authority (IDA) member Robert Timberlake will expire in September 2014; Mr. Timberlake will need to be reappointed or replaced

Supervisor Helen Simmons moves to reappoint Mr. Robert Timberlake to another four year term on the Nottoway County IDA. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
H.M. Simmons	Yes
S.C. Vaughn	Yes

Easement Request – Dominion Virginia Power: Dominion will soon be performing upgrades to their facilities along West Courthouse Road, to include replacing a guy wire and anchor in front of the Courthouse Complex. An easement will need to be approved by the County in order for the work to be completed. Supervisor Vaughn moves to approve the Right of Way Agreement between Nottoway County and Dominion Virginia Power as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
H.M. Simmons	Yes
S.C. Vaughn	Yes

Letter – Christopher Spain, Director – Nottoway County Department of Social Services: Director Spain is requesting a 1997 Ford Taurus (VIN# 2670), previously used by his Department, be declared surplus and sold for salvage to offset replacement costs. Supervisor Vaughn moves to declare the 1997 Ford Taurus (VIN# 2670) surplus and authorize the sale of the car by sealed bid; should not acceptable bids be received the car will be sold for salvage at ABC Recycling. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
H.M. Simmons	Yes
S.C. Vaughn	Yes

Letter – Piedmont Alcohol Safety Action Program (PASAP) – Robyn B. Allen, Director: Requesting reappointment of Carlton Abernathy to the PASAP Board of Directors for another term; it is Mr. Abernathy's desire to continue to serve. Supervisor Gary Simmons makes a motion for Mr. Carlton Abernathy's reappointment to the PASAP Board of Directors. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
H.M. Simmons	Yes
S.C. Vaughn	Yes

Letter – Nottoway County Public Library – Charles J. Koutnik, Consultant: Requesting the Board appoint replacements to the Library Board for Betty Hamilton, Juanita Yates, and Martha Cain whose terms expired August 2014.

Administrator Roark offers correction to the Library request; only Ms. Yates' term has expired and requires an appointment. Supervisor Gary Simmons moves to appoint Mrs. Shelia Harper to replace Ms. Juanita Yates on the Library Board. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
H.M. Simmons	Yes
S.C. Vaughn	Yes

Vice Chairman Bowen asks for Administrator Roark to invite the Library Board members to an upcoming regular Board meeting to express appreciation for their tireless efforts on rectifying numerous problems the Library faced a few years back; their progress has been extensive.

Chairman Simpson presents the CONSENT CALENDAR:

1 – Erroneous Assessment: Refund Mr. Ronald C. Williams \$335.93 for an erroneous personal property assessment for tax year 2012

2 – Erroneous Assessment: Refund Mr. James Alexander Tucker, Sr. \$709.63 for an erroneous personal property assessment for tax year 2012

Supervisor Gary Simmons moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
H.M. Simmons	Yes
S.C. Vaughn	Yes

Administrator Roark presents the following information items:

- 1 – Memorandum – Virginia Department of Environmental Quality – Clean Water Financing and Assistance Program: Announcing the solicitation of applications for financial assistance through the Stormwater Local Assistance Fund; DEQ will have approximately \$28 million in matching grant funds available for distribution
 - 2 – Notice: Central Telephone Company of Virginia d/b/a CenturyLink and United Telephone Southeast LLC d/b/a CenturyLink request to establish a competitive test; Virginia State Corporation Commission Case No. PUC-2014-00034 – Public Notice
 - 3 – Letter – Piedmont Soil & Water Conservation District – Larkin Moyer, Chairman: Notification of reappointment of Mr. Juan Whittington as the At-Large Director
 - 4 – Memorandum – Virginia Association of Counties (VACo) – Erik Johnston, Director of Government Affairs: Seeking locality's legislative program or issues for the 2015 General Assembly session
 - 5 – Correspondence – STEPS, Inc. – Sharon L. Harrup MS, President & CEO: Informing of recent developments with the Community Action Program designation; the Lynchburg Community Action Program has decided to compete with STEPS for the designation and Ms. Harrup is asking that the localities don't endorse their application if requested
 - 6 – Correspondence – 2-1-1 Virginia – Altise M. Street, CIRS, Regional Outreach Specialist: Requesting a meeting with localities to introduce the 2-1-1 Virginia program
 - 7 – Blackstone Volunteer Fire Department Incident Report for August 2014
 - 8 – Minutes:
 - Minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on July 22, 2014
 - Minutes of the Virginia's Growth Alliance meeting held on June 26, 2014
 - Minutes of the Virginia's Growth Alliance meeting held on June 05, 2014
 - Minutes of the Nottoway County, Virginia Community Policy Management Team meeting held on July 21, 2014
 - Minutes of the Piedmont Regional Jail Board meeting held on July 23, 2014
 - Minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on June 25, 2014
 - Minutes of the Nottoway County Planning Commission meeting held on July 15, 2014
 - Minutes of the Nottoway County Public Library Board of Trustees meeting held on July 16, 2014
 - 9 - Nottoway Sheriff's Office partial activity report for August 2014
- Administrator Roark presents the following correspondence:
- 1 - Building Inspector's Report: Report period August 2014
 - 2 – Animal Control Officer's Report: Report period August 2014

3 – Correspondence – Lynchburg Community Action Group – Lisa S. Dibble, Director of the Gateway and Federal & State Resources: Providing notification that they will be submitting an application for funding from the Virginia Department of Social Services to provide Community based services formerly provided by H.O.P.E.; requesting a letter of support for their application from the County

4 - Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$2,734.00. Supervisor Vaughn moves to approve the payment to Attorney Elliott. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
H.M. Simmons	Yes
S.C. Vaughn	Yes

5 – Letter – Crewe Volunteer Fire Department – Val Wilson, Chief: Requesting a refund of \$240.66 for a building permit recently purchased to install an accessory structure at the Firehouse. Supervisor Gary Simmons moves to refund the building permit fee to the Crewe Volunteer Fire Department. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
H.M. Simmons	Yes
S.C. Vaughn	Yes

6 – Budget Committee Report: Demographic data is provided concerning surrounding Counties and the compensation offered, or not offered, to their respective Planning Commission members. Supervisor Vaughn states it is the recommendation of the Budget Committee to take no action on the compensation request until FY 2016 Budget preparations at which time it will be reviewed.

7 – Virginia’s Growth Alliance: Administrator Roark reports on the recent meeting he attended with Supervisor Gary Simmons; no Alliance updates to provide

8 – Natural Gas Pipeline: There is a citizen input meeting planned for Nottoway County.

9 – Employee Identification System: Administrator Roark informs the Board that his staff has recently purchased and set-up equipment to create and issue identification badges to all County employees

10 – Correspondence – In God We Trust~America, Inc. – Jacquie Sullivan, Founder/President: Non-profit agency promoting patriotism by encouraging Elected Officials to vote yes to displaying the National Motto - In God We Trust – in every city and county chamber in America. A resolution has been provided for consideration should the Board choose to Vote Yes.

Administrator Roark reports the County has once again been awarded United States Department of Agriculture funding, in the form of \$21,000 grant funding and \$40,000 loan funds to purchase law enforcement vehicles; authorization is needed to approve the funding, sign all necessary documents and adopt the necessary resolution. Supervisor Vaughn makes this motion. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
H.M. Simmons	Yes
S.C. Vaughn	Yes

Administrator Roark presents the Board with information concerning the Bureau of Justice Assistance (BJA) State Criminal Alien Assistance Program; grant funding in the amount of \$2,006 has been awarded to Piedmont Regional Jail for the purpose of providing mental health services to inmates, assist with the purchase of inmate transport vehicles, assist with Prison Industries or supplement salaries, compensate overtime or award bonuses for corrections officers.

Supervisor Gary Simmons moves to authorize the transfer of funds from the County's General Fund to the Piedmont Regional Jail account managed by Treasurer Senger. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
H.M. Simmons	Yes
S.C. Vaughn	Yes

Letter – Virginia Association of Counties (VACo) – James D. Campbell, Executive Director: Requesting a designation for voting credentials, on behalf of Nottoway County, for the 2014 Annual Business meeting to be held on Tuesday, November 11, 2014

Supervisor Vaughn moves to allow Chairman Simpson to hold voting credentials for the VACo Annual meeting; Vice Chairman Bowen will serve as alternate. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
H.M. Simmons	Yes
S.C. Vaughn	Yes

Administrator Roark informs that he has a matter that needs to be discussed in Closed Session. Supervisor Helen Simmons moves to enter into Closed Session under Section 2.2-3711A (5) Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
H.M. Simmons	Yes
S.C. Vaughn	Yes

The Board enters closed session at 8:24 p.m.

The Board returned to open session at 8:39 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
H.M. Simmons	Yes
S.C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

There being no further business to come before the Board, Vice Chairman Bowen adjourned the meeting at 8:40 p.m.

_____ Chairman _____ Clerk



Nottoway County
Board of Supervisors

A G E N D A

October 16, 2014

7:00 P.M.

- A- CALL TO ORDER:** Chairman Simpson
- INVOCATION:**
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/ PRESENTATIONS:** 1-
- E- DEPARTMENTAL REPORTS:** 1- Highway Department – Dianna Bryant
- A- Letter – William Rohr
- B- Letter – Mr. Hawthorne
- C- Info on Speed Studies
- 2- School Board
- 3- Health Department – Alex P. Samuel, MD MPH
- 4- Economic Development Committee
- 5- Regional Jail Report & Juvenile Detention Center
- 6- Landfill Report
- A- Inspection Report
- B- Monthly Waste Report

F- UNFINISHED BUSINESS:

G- NEW BUSINESS:

**H- REPORTS, REQUESTS,
RECOMMENDATIONS OF
CONSTITUTIONAL OFFICERS:**

I- CONSENT CALENDAR:

J- INFORMATION ITEMS:

- 7- Fort Pickett Redevelopment Authority
- 8- Planning Commission Report - Mr. Roark
- 1- Resolution – In God We Trust America
- 1- Appointment - CPMT
- 2- Appropriation – Litter Control
- 3- Appropriation – 2013 Fire Programs Funds - \$27,030.
- 1- Jane Brown, Clerk
- 2- Larry J. Parrish, Sheriff
- 3- Barbara L. Senger, Treasurer
- 4- Irving J. Arnold, Commissioner of the Revenue
- 5- Terry Royall, Commonwealth Attorney
- 1- Budget Adjustment – Dept. of Criminal Justice Refund - \$50.00
- 2- Budget Adjustment – Sheriff - \$650.75
- 3- Erroneous Assessment – Seamster – \$1,054.69
- 4- Erroneous Assessment – Foster – \$1132.58
- 5- Erroneous Assessment – Tenney - \$98.00
- 6- Budget Adjustment – Library - \$3,763.20
- 1- Notice – State Corp. Commission
- 2- Letter – Dept. of Agriculture
- 3- Letter – Dept. of Forestry
- 4- Letter – DEQ

5- DJCCA Evaluation Report

6- Ext. Service Newsletter

7- Letter – FDC Enterprises

8- Minutes

9- Sheriff's Report

K- COUNTY ADMINISTRATOR:

1- Building Inspector's Report

2- Animal Control Officer's Report

3- E & S Report

4- Replace Tape Drive – Computer System

Closed Session – 2.2-3711-A-3
Possible Purchase of Property for Public Use
& Possible Sale of Public Property

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mr. Simpson

Mrs. Simmons

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



November 3, 2014

AT A SPECIAL MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON MONDAY, THE 03RD DAY OF NOVEMBER IN THE YEAR OF OUR LORD TWO THOUSAND FOURTEEN AND IN THE 239TH YEAR OF THE COMMONWEALTH:

PRESENT: CLARENCE A. SIMPSON, CHAIRMAN
STEVE BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
SHERMAN C. VAUGHN
HELEN M. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Simpson called the meeting to order at 6:00 p.m.

Supervisor Bowen provided the invocation.

Chairman Simpson states the purpose of this meeting is to consider the sale of Public Property and to consider the purchase of property for Public use.

Supervisor Vaughn moves to enter into Closed Session under Section 2.2-3711A (3) Discussion or consideration of the acquisition of real property for a public purpose, or the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

The Board enters closed session at 6:00 p.m.

The Board returned to open session at 6:44 p.m.

Administrator Roark asks the Board to certify the closed session; an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Vice Chairman Bowen moves to authorize Administrator Roark to advertise for a public hearing the purchase of 2.01 acres adjoining the Courthouse Complex at a price of \$72,000. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

November 03, 2014

There being no further business to come before the Board, Chairman Simpson adjourned the meeting at 6:46 p.m.

_____ Chairman _____ Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 20TH DAY OF NOVEMBER IN THE YEAR OF OUR LORD TWO THOUSAND FOURTEEN AND IN THE 239TH YEAR OF THE COMMONWEALTH:

PRESENT: CLARENCE A. SIMPSON, CHAIRMAN
STEVE BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
SHERMAN C. VAUGHN
HELEN M. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Simpson called the meeting to order at 7:00 p.m.

Mr. Waymond Mitchell, Blackstone Ministerial Association, provided the invocation.

The minutes of the October 16, 2014 regular Board meeting and the November 03, 2014 special call meeting were presented. Supervisor Vaughn moved to adopt the October 16, 2014 and November 03, 2014 minutes as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

Chairman Simpson asks if there are any delegations from the public;

Lloyd Page: Mr. Page is present to express displeasure with current School funding, especially salaries for teachers. Mr. Page asks the Board to work closely with the School Board and School staff this year to make effective improvements during Budget preparations. Mr. Page provides the Board with statistics on adjoining Counties and the benefits offered to their School employees.

Syd Farrar: Mr. Farrar is present to offer comments to the opposing side of the School funding argument and furthermore takes great exception to Mr. Page's comments as a County taxpayer. Mr. Farrar feels that numbers prove that county funding is more than adequate and further suggests that Mr. Page should seek insight from the taxpayers that provide the School's funding.

Public Hearing: Consider the purchase of 2.01 acres, with improvements, located adjacent to the Nottoway Court House Complex; current owner is the Virginia Housing Development Authority, Richmond, VA and the proposed purchase price is \$72,000

Chairman Simpson asks if there is anyone present wishing to speak in favor of or against the proposed purchase of described property. There is no one wishing to offer comment. Supervisor Vaughn moves to authorize Administrator Roark and Chairman Simpson to proceed with the purchase of 2.01 acres, with improvements, and further authorize the signing and execution of all necessary documents. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

Public Hearing: Hobert Lee Runion, Sr. request to rezone 4.9 acres in Bellefonte District located off Rt. 460, Cox Road at intersection of Rt. 641, Cedar Run Road from C-1, Conservation to GB, General Business

Chairman Simpson asks if there is anyone present wishing to speak in favor of or against the Runion rezoning request:

Mr. Bill Outlaw asks that the Board support Mr. Runion's rezoning request; suggests Mr. Runion is a smart businessman and any opportunity to enhance economic activity is a benefit to the County.

Supervisor Vaughn moves to adopt an ordinance to rezone 4.9 acres of land zoned C-1, Conservation to GB, General Business in Bellefonte District located off Rt. 460, Cox Road at intersection of Rt. 641, Cedar Run Road. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR ORDINANCE)

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that the Rt. 611 pipe replacement will begin the first week of December and that road will be closed during the project. Mrs. Bryant reports that Mr. Hawthorne, VDOT District Administrator, will be retiring effective December 31, 2014; she believes his successor has already been appointed. Mrs. Bryant informs that the Rt. 608 bridge structure has a reduced tonnage and is limiting school buses from crossing it; replacement of this span is not scheduled to be completed until November 2015.

A – November 20, 2014 Virginia Department of Transportation Monthly Report

B – Signs for Route 607

C – Speed limit determination information

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on November 14, 2014; Minutes of the regular meeting of the Nottoway County School Board held on October 09, 2014, Budget Adjustments:

1 – Budget Adjustment – Revenue 611B Grant - \$10,000.00

REVENUES:

3-201-33084-0027	Revenue 611B Grant	<u>\$10,000.00</u>
	(Additional funds for co-teaching)	<u>\$10,000.00</u>

EXPENDITURES:

4-201-61100-1620-300-100-625	Supplemental Salary – 611B	\$ 4,644.68
4-201-61100-2100-300-100-625	FICA	355.32
4-201-61100-6000-300-100-625	Materials & Supplies	<u>5,000.00</u>
		<u>\$10,000.00</u>

2 – Budget Adjustment – Project Graduation - \$5,076.00

REVENUES:

3-201-24020-0415	Project Graduation	<u>\$5,076.00</u>
	(Additional allocation)	<u>\$5,076.00</u>

EXPENDITURES:

4-201-61100-1620-300-500-515	Project Graduation Salaries	\$4,715.00
4-201-61100-2100-300-500-515	FICA	<u>361.00</u>
		<u>\$5,076.00</u>

3 – Budget Adjustment – 21st Century Grant-NHS - \$110,000.00

REVENUES:

3-201-33084-0099	21 st Century Grant – NHS	<u>\$110,000.00</u>
		<u>\$110,000.00</u>

EXPENDITURES:

4-201-61100-1121-900-600-700	Supp. Salary – Summer School	\$ 5,120.00
4-201-61100-2100-900-600-700	FICA	392.00
4-201-61100-3001-900-600-700	Purchased Services	2,500.00
4-201-61100-3002-900-600-700	Professional Development	500.00
4-201-61100-5500-900-600-700	Travel	1,000.00
4-201-61100-6031-900-600-700	Instructional Materials – Summer	1,000.00
4-201-61100-1621-900-800-700	Supplemental Salary – Tutors	48,600.00
4-201-61100-1622-900-800-700	Supplemental Salary – NHS Coord.	11,128.00
4-201-61100-1151-900-800-700	Supplemental Salary – Clerical	9,328.00
4-201-61100-2100-900-800-700	FICA	5,282.00
4-201-61100-3001-900-800-700	Purchased Services	5,094.00
4-201-61100-3002-900-800-700	Professional Development	1,000.00
4-201-61100-5500-900-800-700	Travel	1,000.00
4-201-61100-6031-900-800-700	Instructional Materials	10,750.00
4-201-63200-1175-900-000-700	Driver Salary for Tutoring	4,000.00
4-201-63200-2100-900-000-700	FICA	306.00
4-201-63200-6008-900-000-700	Fuels	<u>3,000.00</u>
		<u>\$110,000.00</u>

4 – Budget Adjustment – 21st Century Grant-NMS - \$114,000.00

REVENUES:

3-201-33084-0099	21 st Century Grant – NMS	<u>\$114,000.00</u>
		<u>\$114,000.00</u>

EXPENDITURES:

4-201-61100-1121-900-600-704	Supp. Salary – Summer School	\$ 5,120.00
4-201-61100-2100-900-600-704	FICA	392.00
4-201-61100-3001-900-600-704	Purchased Services	2,000.00
4-201-61100-3002-900-600-704	Professional Development	750.00
4-201-61100-5500-900-600-704	Travel	1,000.00
4-201-61100-6031-900-600-704	Instructional Materials – Summer	500.00
4-201-61100-1621-900-800-704	Supplemental Salary – Tutors	48,600.00
4-201-61100-1622-900-800-704	Supplemental Salary – NMS Coord.	16,128.00
4-201-61100-1151-900-800-704	Supplemental Salary – Clerical	6,328.00
4-201-61100-2100-900-800-704	FICA	5,435.00
4-201-61100-3001-900-800-704	Purchased Services	5,500.00
4-201-61100-3002-900-800-704	Professional Development	1,250.00
4-201-61100-5500-900-800-704	Travel	1,000.00
4-201-61100-6031-900-800-704	Instructional Materials	12,691.00
4-201-63200-1175-900-000-704	Driver Salary for Tutoring	4,000.00
4-201-63200-2100-900-000-704	FICA	306.00
4-201-63200-6008-900-000-704	Fuels	<u>3,000.00</u>
		<u>\$114,000.00</u>

Supervisor Gary Simmons moves to approve the four School Budget adjustments. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

Health Department – Alex P. Samuel, MD MPH: Providing links to informative materials relating to Ebola

Economic Development Committee: Administrator Roark states there is no meeting scheduled for November. Administrator Roark informs the Board that he received a check for \$28,500 from Showbest Fixtures that needs to be returned to the Governor’s Opportunity Fund; this is a reimbursement from original funding received at inception of the business and this money will be returned to the Treasurer of Virginia.

Regional Jail Report & Juvenile Detention Center: September 2014 Piedmont Regional Jail Transportation Report, September 2014 Jurisdiction Report, September 2014 Piedmont Regional Jail Revenue Reports, Virginia Department of Juvenile Justice Statewide Detention Facility Population, September 2014 Piedmont Regional Juvenile Detention Center Utilization Report

Landfill: Administrator Roark gave the Landfill report; informs the Board that one of the Landfill waste hauling vehicles is in the shop and will require major repairs.

A – Letter – Leonard Ford, Jr., Environmental Services Division – Draper Aden Associates: Results of the Nottoway Sanitary Landfill Gas Monitoring Program Monitoring Event : 10-30-14

B – Letter – Leonard Ford, Jr., Environmental Services Division – Draper Aden Associates: Results of the Nottoway Sanitary Landfill (active facility) Groundwater Monitoring Program Sampling Event 72: 08-08-14

C – October 2014 Solid Waste Report; average of 64.2 tons of waste per day received

D - Letter – Leonard Ford, Jr., Environmental Services Division – Draper Aden Associates: Results of the Nottoway Sanitary Landfill (active facility) Groundwater Monitoring Program Sampling Event 72: 10-08-14

E – Letter – Virginia Department of Environmental Quality – Michael D. Sexton, Groundwater Remediation Specialist: Acknowledging receipt and review of the 3rd Quarterly 2014 Sampling Report for Nottoway County Sanitary Landfill – Active Area, SWP 304 for the Detection Monitoring Program; the submission meets applicable requirements of the regulations and the Department’s Submission Instructions

Planning Commission Report: Administrator Roark informs there was no Planning Commission meeting held for November

Letter – Terry J. Royall, Commonwealth’s Attorney – County of Nottoway: Requesting she be appointed, at the desire of Program Director Justine Young, as a Board member to the Piedmont Senior Resources Area Agency on Aging; Supervisor Helen Simmons is already a Board member. Supervisor Helen Simmons moves to appoint Attorney Royall to the Piedmont Senior Resources Area Agency on Aging Board. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

Conflict of Interest Act Procedure: Administrator Roark informs of new law requiring that the Commonwealth's Attorney originate a written procedure for the Conflict of Interest Act filing; Attorney Royall has completed the document and the Board needs to consider it for approval. Supervisor Vaughn moves to adopt the written Procedure for the Conflict of Interest Act filing as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR WRITTEN PROCEDURE FOR
CONFLICT OF INTEREST ACT
RESPONSIBILITIES)

Wells Fargo Offer: Wells Fargo is offering to donate a foreclosed, single-family dwelling located within the corporate limits of Crewe AT 106 E. Maryland Avenue; further offering to provide a marketable title, title insurance, pay all outstanding County taxes up to closing, and pay all outstanding utility payments. Supervisor Gary Simmons moves to accept the offer of donation from Wells Fargo for property located at 106 E. Maryland Avenue. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	No
C.A. Simpson	No
H.M. Simmons	Yes
S.C. Vaughn	Yes

Chairman Simpson presents the CONSENT CALENDAR:

1 – Erroneous Assessment: Refund Ms. Shirley Arrington \$45.61 for an erroneous personal property assessment for tax years 2011 and 2013 (Erroneous assessments were made for 2011, 2012, 2013 and 2014 – an abatement was done for 2012 and 2014)

2 – Erroneous Assessment: Refund Derek Rowe \$287.17 for an erroneous real estate assessment for tax year 2013 (an incorrect piece of property was deeded to Mr. Rowe but he owns a parcel of the same acreage and value – this refund will be directly applied to the correct parcel he owns)

3 – Erroneous Assessment: Refund UBC Community Gym/Complex, LLC \$140.00 for an erroneous real estate assessment for tax years 2011, 2012, and 2013 (building being assessed for was burned down in 2009)

4 – Erroneous Assessment: Refund Ms. Sandra Tabon \$140.14 for an erroneous real estate assessment for tax years 2012 and 2013 (the land code was entered incorrectly after County assessment was completed in 2012; \$48.41 will be applied to Ms. Tabon's 2014 real estate taxes and \$91.73 will be refunded directly to Ms. Tabon)

Vice Chairman Bowen moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

Administrator Roark presents the following information items:

1 – Blackstone Volunteer Fire Department October 2014 Incident Report

2 – Notices – Dominion VA Power: Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider BW, Brunswick County Power Station, for the rate year commencing September 1, 2015 Case No. PUE-2014-00103, Application of Virginia Electric and Power Company for establishment of rate adjustment: Rider U, new underground distribution facilities, for the rate year commencing September 1, 2015 Case No. PUE-2014-00089, Notice of Virginia Electric and Power Company d/b/a Dominion Virginia Power of intent to file applications or petitions pursuant to §56-585.1 A 6 of the Code of Virginia, Petition of Virginia Electric and Power Company for approval to implement new demand-side management programs and for approval of two updated rate adjustment clauses pursuant to §56-585.1 A 5 of the Code of Virginia Case No. PUE-2014-00071, Petition of Virginia Electric and Power Company for approval to implement new demand-side management programs and for approval of two updated rate adjustment clauses pursuant to §56-585.1 A 5 of the Code of Virginia Case No. PUE-2014-00071

3 – Notice – Virginia Department of Environmental Quality – E. Mark Coppage, Environmental Specialist Senior II: Providing public notice of VPA Permit No. VPA03003 Modification, VPA03022 Issuance, & VPA03023 Issuance for Recyc Systems, Inc., Synagro Central LLC, & Nutri-Blend, Inc. – applications in Nottoway County

4 – Nottoway Sheriff's Office partial activity report for October, 2014

5 – Letter – Virginia Department of Social Services – Margaret Ross Schultze, Commissioner: Providing the annual financial report for Nottoway County Department of Social Services for fiscal year 2014

6 – Letter – Eleventh Judicial Court Circuit – Tucker S. Kile, Court Administrator: providing notification of her pending retirement, effective January 01, 2015

7 – Notice – Simpson Family: Expressing appreciation for the flowers sent to the family of Lee Simpson (Chairman Simpson's grandson) at the time of his passing

8 – Chief Local Elected Officials (CLEO) – providing operational changes and regulations for the Workforce Investment Board

9 – Minutes:

Minutes of the Nottoway County Public Library Board of Trustees meeting held on September 17, 2014

Minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on September 23, 2014

Minutes of the Old Dominion Resource Conservation and Development Council Executive Committee meeting held on September 22, 2014

Minutes of the Old Dominion RC&D Council meeting held on August 18, 2014

Minutes of the Old Dominion RC&D Council meeting held on June 16, 2014

Minutes of the Piedmont Regional Jail Board meeting held on September 24, 2014

Minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on September 24, 2014

Minutes of the Nottoway County Community Planning Management Team meeting held on August 25, 2014

Minutes of the South Central Workforce Investment Board Chief Local Elected Officials meeting held on July 25, 2014

Minutes of the South Central Workforce Investment Board meeting held on July 24, 2014

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period October 2014

2 – Animal Control Officer's Report: Report period October 2014

Administrator Roark explains that pictures that were included in the package are of recent improvements made in the cat room of the Pound; new cages have been installed to accommodate more cats

3 - Erosion and Sedimentation Report: Report Period October 2014

4 – Notice – Commonwealth Regional Council – Mary S. Hickman, Executive Director: Providing the Commonwealth Regional Council Non-Member Participation Policy in CRC Sponsored Regional Projects/Study; defines what is expected of a non-member if one chooses to participate in a regional initiative undertaken by the Council and its current members

5 – Letter – Commonwealth of Virginia, Auditor of Public Accounts – Martha S. Mavredes, CPA: Providing notification of the recent review of the Commonwealth collections and remittance of the Treasurer, Commissioner of the Revenue, and Sheriff for the year ended June 30, 2014; all Officers were found to be compliant with state laws, regulations, and other procedures relating to the receipt, disbursement, and custody of state funds

6 – Letter – Southside Virginia Community College – Peter G. Hunt, Vice President Finance and Administration: requesting a change to their present lease - the First Amendment to Deed of current Lease# 276-L003, which was for building 502 and the 49 acres for the Heavy Equipment range is no longer needed and should be terminated; in addition they are requesting the County deed them the 11.5 additional acres surrounding the Occupational Technical Center, as shown on the plat provided

Vice Chairman Bowen moves to advertise for public hearing the Deed of County property to Southside Virginia Community College; an amendment of the original requested area will be made so the County may retain the road frontage on 10th Street; the lease will go from 11.5 acres to approximately 7.0 acres (exact acreage to be determined by survey. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

7 - Letter – Angela C. Valentine, Chief Deputy Director – Virginia Department of Juvenile Justice: Acknowledging disbursement of all allocated funds during FY2014 for the Virginia Juvenile Community Crime Control Act (VJCCCA) program; the account has been approved and is now closed

8 – Correspondence – Virginia Department of Social Services – Fran Inge, Director, Division of Community & Volunteer Services: providing the letter from Virginia Governor McAuliffe's office designating STEPS Incorporated as the community action agency for the Counties of Amelia, Buckingham, Cumberland, Lunenburg, Nottoway, and Prince Edward.

9 - Letter – Richard D. Holcomb, Commissioner – Virginia Department of Motor Vehicles: Notification that Nottoway County is due \$180.00 from the sale of the Animal Friendly license plates. Supervisor Vaughn moves to accept and appropriate the \$180.00. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

10 – Nottoway County Road/E911 Sign maintenance report

11 – Old Dominion RC&D – Administrator Roark explains that a meeting is scheduled to be held in early January 2015 in anticipation that the RC&D Board will take action to begin the process to dismantle the entity.

12 - Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$657.00. Vice Chairman Bowen moves to approve the payment to Attorney Elliott. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

13 – Letter – Larry J. Parrish, Sheriff – County of Nottoway: Sheriff Parrish informs of a surplus 2007 Ford Crown Victoria that he is no longer using and is requesting the Board dispose of this car. Administrator Roark requests the Board's authorization to sell the car for salvage to ABC Recycling. Supervisor Helen Simmons moves to authorize Administrator Roark to sell the car at ABC Recycling. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

14 - Letter – James W. Elliott, Attorney At Law: Attorney Elliott provides the results of the recent delinquent tax auction held at the Courthouse:

A – Four properties (Sallie Bland, Walter Royall, Henry Wainwright, and Mary J. Ward) received adequate bids allowing for the payment of all taxes and costs; these bids will be submitted to the Court for acceptance

B - Bids for the following parcels were insufficient to pay all outstanding taxes and court costs – County needs to reject these bids and attempt a resale or accept these bids and subsidize the sales:

1 – Harry C. Gee, Jr. – property assessed at \$31,700 - bid received of \$1,000: acceptance of this bid will not allow for recovery of costs previously paid of \$215.60; will not allow for recovery of an unpaid tax lien and will require an additional County contribution of \$400.00 to close the file; this figure includes the outstanding taxes due to the Town of Blackstone in the amount of \$646.91

2 – LOCF Investments, LLC – property assessed at \$9,500 - combined bid received of \$700: acceptance of this bid will not allow for recovery of costs previously paid of \$136.20; will not allow for recovery of an unpaid tax lien and will require an additional County contribution of \$100.00 to close the file; this figure includes the outstanding taxes due to the Town of Blackstone in the amount of \$29.89

3 – James Lynch – property assessed at \$35,200 - bid received of \$500: acceptance of this bid will not allow for recovery of costs previously paid of \$396.60; will not allow for recovery of an unpaid tax lien and will require an additional County contribution of \$2950.00 to close the file; this figure includes the outstanding taxes due to the Town of Crewe in the amount of \$2,316.72

4 – Louise Carrol White – property assessed at \$4,000 - bid received of \$200: acceptance of this bid will not allow for recovery of costs previously paid of \$360.60; will not allow for recovery of an unpaid tax lien and will require an additional County contribution of \$900.00 to close the file; this figure includes the outstanding taxes due to the Town of Blackstone in the amount of \$78.80

Supervisor Vaughn moves to table any action on the remaining four parcels until the Board Can further review the bids received. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	No
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

Administrator Roark provides the Board with a proposal from South Boston based GCR Company to establish Broadband Internet coverage at the Courthouse and explains the need for the upgraded service; the initial install costs will be \$31,315 and will take approximately 60 days to happen and then there will be a proposed recurring fee of \$1,240 monthly. Administrator Roark further explains that Sheriff Parrish has agreed to contribute \$10,000 from his current Budget to help with install expenses and then asks the Board for authorization to proceed with entering into a contract with GCR for the broadband service. Supervisor Helen Simmons moves to authorize Administrator Roark to enter into a contract with GCR Company to establish broadband internet service at the Courthouse per their proposal. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

Administrator Roark informs he has received the amounts of the State Reductions in Aid To Localities; Nottoway County will see reductions as follows:

General Registrar	\$962.00
Electoral Board	\$153.00
Court Services	\$3,611.00
Commissioner of the Revenue	\$254.00
Commonwealth's Attorney	\$2,599.00
Circuit Court Clerk	\$2,011.00
Treasurer	\$601.00
Library	\$1,464.00
Rolling Stock Taxes (Revenue)	\$2,539.00
Recordation Taxes (Revenue)	\$687.00
Child and Youth Services	\$20,863.00
Community based Alternative Treatment Services	\$590.00

Supervisor Helen Simmons moves to authorize Administrator Roark to complete the necessary documents approving the reductions and return it to the Commonwealth.

In addition, Administrator Roark reports the Piedmont Regional Jail will see a reduction of \$108,448.00.

Administrator Roark provides the Board with a copy of a legal Suit filed against the Town of Blackstone, William Coleburn, Mayor, Philip Vannorbeeck, Manager and Joseph B. McMillian Funeral Home for the incorrect burial of a Mr. Wade Adkins; the County is named in the suit as a Defendant. Administrator Roark explains that the County has no liability in this suit and was only named as a Defendant because a section of the Code of Virginia cites that when such a suit is entered the County must be named.

There being no further business to come before the Board, Chairman Simpson adjourned the meeting at 8:18 p.m.

_____ Chairman _____ Clerk



Nottoway County
Board of Supervisors

A G E N D A

December 18, 2014

7:00 P.M.

- A- CALL TO ORDER:** Chairman Simpson
- INVOCATION:**
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/ PRESENTATIONS:**
- 1- Public Hearing – Resolution Supporting Abandonment of 0.01 Ac. Burkeville
 - 2- Public Hearing – Donation of Approximately 7 Ac to Southside VA Community College
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Monthly Report
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report
 - A- Letter – Draper Aden
 - B- Monthly Waste Report

		7-	Fort Pickett Redevelopment Authority
		8-	Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	1-	
G-	NEW BUSINESS:	1-	Resignation – Planning Commission – Mr. Beverly
		2-	Appointments to Library Board
		3-	Lease Amendment – Cell Tower
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1-	Jane Brown, Clerk
		2-	Larry J. Parrish, Sheriff
		3-	Barbara L. Senger, Treasurer
		4-	Irving J. Arnold, Commissioner of the Revenue
		5-	Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	1-	Budget Adjustment – Sheriff - \$830.00
		2-	Erroneous Assessment – First Citizens Bank - \$378.13
		3-	Erroneous Assessment – Childress – \$284.17
		4-	State Budget Reduction - \$36,334.
J-	INFORMATION ITEMS:	1-	Notice – Dominion VA Power
		2-	Minutes
		3-	Abstract of Votes 11-4-14
		4-	Sheriff's Report

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Del. Tax Collection
- 5- Del. Tax Sale
- 6- Report on Purchase of 2.01 Acres
And Gift from Wells Fargo

Closed Session – 2.2-3711
Possible Sale of Public Property

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mr. Simpson

Mrs. Simmons

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



**Merry Christmas
Happy New Year**

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 18TH DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND FOURTEEN AND IN THE 239TH YEAR OF THE COMMONWEALTH:

PRESENT: CLARENCE A. SIMPSON, CHAIRMAN
STEVE BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
SHERMAN C. VAUGHN
HELEN M. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Simpson called the meeting to order at 7:00 p.m.

Supervisor Steve Bowen provided the invocation.

The minutes of the November 20, 2014 regular Board meeting were presented. Supervisor Vaughn moved to adopt the November 20, 2014 minutes as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

Chairman Simpson asks if there are any delegations from the public;

Mr. Lloyd Page is, for a second time, present to urge the Board to consider an increase in local funding for the School System for FY2016; once again citing minimal teacher salaries and ever increasing health insurance costs. Mr. Page also suggests that he felt offended by an incident that occurred at the November Board meeting where he was verbally criticized by a delegation from the public and suggests the Chairman needs to assure order will be maintained at all meetings moving forward.

Mr. Greg Marston is present to ask the Board to consider supporting Industrial Hemp farming by adopting a resolution urging the Virginia General Assembly to pass legislation to regulate Industrial Hemp farming under the Code of Virginia without requiring Federal applications, licenses, or fees. Mr. Marston provides the Board with Industrial Hemp facts to aid in their comprehension of the product and also its production process.

Public Hearing: Consider the adoption of a resolution supporting the abandonment by the Virginia Department of Transportation (VDOT) of the old road bed located on 0.01-mile segment terminal end of Namozine Street Extension, Burkeville, VA

Chairman Simpson asks if there is anyone present wishing to offer comment on the proposed abandonment resolution. There is no one present wishing to comment.

Vice Chairman Bowen moved to adopt the resolution supporting the abandonment by VDOT of the old road bed located on 0.01 mile terminal end of Namozine Street Extension. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Public Hearing: Consider the donation of approximately seven (7) acres of land located off 10th Street, Pickett Park to Southside VA Community College (SVCC) for educational purposes. The exact acreage will be determined by survey and the property will revert back to Nottoway County should the College cease to use it for educational purposes.

Chairman Simpson asks if there is anyone present wishing to speak for or against the proposed land donation to SVCC. There is no one present wishing to speak. Supervisor Vaughn moves to approve the donation of approximately seven (7) acres of land located off 10th Street, Pickett Park to Southside VA Community College (SVCC) for educational purposes; exact acreage to be determined by survey. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

Highway Department: Mrs. Crystal Smith, Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Smith reports that the Rt. 611 pipe project should be complete by the end of January 2015. Mrs. Smith also reports that Mr. Robert H. Cary has been appointed the new Administrator for the Richmond District. Administrator Roark points out to the Board that the Rt. 609, Yellow Bird Road speed study was included in their Board package.

A – December 18, 2014 Virginia Department of Transportation Monthly Report

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on December 11, 2014; Minutes of the regular meeting of the Nottoway County School Board held on November 13, 2014, Budget Adjustments:

1 – Budget Adjustment – Title IIIA - \$1,077.00

REVENUES:

3-201-33084-0365	Title IIIA	\$1,077.00
	(carryover larger than expected)	<u>\$1,077.00</u>

EXPENDITURES:

4-201-61100-1620-900-200-610	Supplemental Salary for ESL Lead	\$1,000.00
4-201-61100-2100-900-200-610	FICA	<u>77.00</u>
		<u>\$1,077.00</u>

2 – Budget Adjustment – Title IIA - \$24,044.00

REVENUES:

3-201-33020-0260	Title IIA	\$24,044.00
	(carryover larger than expected)	<u>\$24,044.00</u>

EXPENDITURES:

4-201-61100-3000-200-100-630	Purchased Services	\$ 4,000.00
4-201-61100-3001-200-100-630	Private School Set-a-side	7,319.00
4-201-61100-5500-200-100-630	Travel	2,000.00
4-201-61100-6030-200-100-630	Instructional Materials	<u>10,725.00</u>
		<u>\$24,044.00</u>

3 – Budget Adjustment – Perkins (Vocational Education Federal) - \$5,000.00

REVENUES:

3-201-33084-0048	Perkins (Vocational Edu. Federal)	<u>\$5,000.00</u>
	(testing revenue and allotment up)	<u>\$5,000.00</u>

EXPENDITURES:

4-201-61100-3000-300-300-650	Purchased Services	<u>\$5,000.00</u>
		<u>\$5,000.00</u>

4 – Budget Adjustment – Title VI Part B – Rural Education - \$10,376.00

REVENUES:

3-201-33084-0358	Title VI Part B – Rural Education	<u>\$10,376.00</u>
	(Additional funds for co-teaching)	<u>\$10,376.00</u>

EXPENDITURES:

4-201-61100-3000-200-100-670	Purchased Services	\$ 2,000.00
4-201-61100-5500-200-100-670	Travel	1,000.00
4-201-61100-6030-200-100-670	Instructional Materials	<u>7,376.00</u>
		<u>\$10,376.00</u>

5 – Budget Adjustment – Project Hope - \$118.00

REVENUES:

3-201-33084-0169	Project Hope	<u>\$118.00</u>
	(carryover)	<u>\$118.00</u>

EXPENDITURES:

4-201-61100-6030-900-700-695	Instructional Supplies	<u>\$118.00</u>
		<u>\$118.00</u>

6 – Budget Adjustment – 611B Sped - \$75,000.00

REVENUES:

3-201-33084-0027	611B Sped	<u>\$75,000.00</u>
	(carryover)	<u>\$75,000.00</u>

EXPENDITURES:

4-201-61100-1520-200-200-625	611B Substitutes	\$ 8,000.00
4-201-61100-2100-200-200-625	FICA	5,000.00
4-201-61100-3001-200-200-625	OT/PT Elem	45,000.00
4-201-61100-6000-200-200-625	Sped 611B Materials & Supplies	<u>17,000.00</u>
		<u>\$75,000.00</u>

Vice Chairman Bowen moves to approve the six School Budget adjustments. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

Nottoway County Schools Superintendent Dr. Daniel Grounard is present to inform the Board of current positive happenings within the School Division. Dr. Grounard announces that the Governor of Virginia has vowed to not reduce the funding for K-12 education yet further informs that if the funding is reduced the School Board will be requesting additional local funding for FY2016 to offset this reduction as well as provide a positional step increase and salary increases for School employees.

Economic Development Committee: Administrator Roark states there is no meeting scheduled for December.

Regional Jail Report & Juvenile Detention Center: Piedmont Regional Jail Financial Report for the year ended June 30, 2014

Landfill: Administrator Roark gave the Landfill report; informs that a Landfill employee, Barry Redford, has resigned effective immediately and authorization is needed to advertise this position. Supervisor Gary Simmons moves to authorize advertising the vacancy. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

A - Letter – Leonard Ford, Jr., Environmental Services Division – Draper Aden Associates: Providing notification of the Nottoway Sanitary Landfill (closed facility) Groundwater Monitoring Program Sampling Event 42: 12-04-14

B – November 2014 Solid Waste Report; average of 53.18 tons of waste per day received

Fort Pickett Redevelopment Authority: Administrator Roark informs that he has entered into a lease for the former Madeline’s House building to expedite training for the Federal Government. Supervisor Vaughn moves to authorize the signing of the lease. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

Planning Commission Report: Administrator Roark informs there was no Planning Commission meeting held for December

Letter: Mr. Charles Beverly has resigned his position as a member of the Nottoway County Planning Commission. Supervisor Helen Simmons will bring a recommendation for appointment to the January regular Board meeting and further moves to forward a letter of appreciation to Mr. Beverly for his service. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

Letter – Nottoway County Public Library – Charles J. Koutnik, Consultant: Requesting the Board appoint replacements to the Library Board for Betty Hamilton and Martha Cain whose terms expire(d) November 2014 and December 2014 respectively.

Vice Chairman Bowen moves to appoint Mrs. Tanya Wilkerson as the District 1 representative on the Library Board. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

At Chairman Simpson's request, Mr, Vaughn moves to appoint Mrs. Susan Nash as the District 5 representative on the Library Board. The motion carried as follow:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

Lease Amendment – Cell Tower: Administrator Roark informs that Crown Castle has requested an extension of their lease on the cellular tower located at Pickett Park; they would like to extend the lease from the current three remaining renewal terms of five years each to ten renewal terms of five years each with the rent provisions continuing to adjust according to the terms of the original lease.

Supervisor Gary Simmons moves to sign the amended lease that changes terms to extend the lease from the current three remaining renewal terms of five years each to ten renewal terms of five years each with the rent provisions continuing to adjust according to the terms of the original lease. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

Chairman Simpson presents the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - \$830.00

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$830.00</u>
	(VML Insurance proceeds)	<u>\$830.00</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$830.00</u>
		<u>\$830.00</u>

2 – Erroneous Assessment: Refund First Citizens Bank & Trust Co. \$378.13 for erroneous taxes paid in 2012 & 2013 (First Citizens Bank & Trust Co. leases generators; they haven't leased anything in Nottoway County since August 10, 2010)

3 – Erroneous Assessment: Refund Dorothy Childress \$284.17 for erroneous personal property assessment for tax year 2014

4 – Budget Adjustment – State Budget Reductions - \$36,334.00

REVENUES:

3-100-23040-0010	Treasurer's Office	\$(601.00)
3-100-24040-0090	Library Grants	(1,464.00)
3-100-11070-0010	Recordation Taxes	(687.00)
3-100-24010-0030	Comprehensive At-Risk Act	(23,402.00)
3-100-24040-0150	VJCCCS Grant	(590.00)
3-100-23060-0010	Registrar / Electoral Board	(1,115.00)
3-100-23020-0010	Sheriff	(3,611.00)
3-100-23030-0010	Commissioner of Revenue	(254.00)
3-100-23010-0010	Commonwealth's Attorney	(2,599.00)
3-100-23080-0010	Clerk's Office	(2,011.00)
		<u>\$(36,334.00)</u>

EXPENDITURES:

4-100-12130-1003	Part-time Salaries	\$(601.00)
4-100-73010-3004	Repairs & Maintenance	(1,464.00)
4-100-11010-5804	Discretionary Fund	(687.00)
4-100-57070-0100	Mandated Services	(23,402.00)
4-100-21050-1001	VJCCCS - Salary	(590.00)
4-100-13020-5401	Office Supplies	(962.00)
4-100-13010-3004	Maintenance Office Equip. & Voting	(153.00)
4-100-21070-1003	Salaries – Part-time	(3,611.00)
4-100-12090-5401	Office Supplies	(254.00)
4-100-22010-5504	Travel (Convention & Education)	(2,599.00)
4-100-21060-1003	Salaries – Part-time	(2,011.00)
		<u>\$(36,334.00)</u>

Supervisor Vaughn moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

Administrator Roark presents the following information items:

1 – Notice – Dominion VA Power: Notice of Virginia Electric and Power Company d/b/a Dominion Virginia Power of intent to file applications or petitions pursuant to § 56-585.1 A 6 of the Code of Virginia

2 – Minutes:

Minutes of the Piedmont Soil and Water Conservation District Board of Directors regular meeting held on October 28, 2014

Minutes of the “Heart of Virginia” Buy Fresh Buy Local (BFBL) Chapter Steering Committee meeting held on November 10, 2014

3 – Abstract of Votes cast in Nottoway County, Virginia at the 2014 November General Election held on November 04, 2014; United States Senate, Member House of Representatives – District: 04, Member Board of Supervisors – District: District 3, Mayor – District: Burkeville, Member Town Council – District: Burkeville, Write-Ins Member Town Council – District: Burkeville, Member Town Council – District: Ward B – Blackstone, Proposed Constitutional Amendment

4 – Nottoway Sheriff’s Office partial activity report for November, 2014

Administrator Roark presents the following correspondence:

1 - Building Inspector’s Report: Report period November 2014

2 – Animal Control Officer’s Report: Report period November 2014

3 - Erosion and Sedimentation Report: Report Period November 2014

4 - Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$2,660.25. Vice Chairman Bowen moves to approve the payment to Attorney Elliott. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

5 - Letter – James W. Elliott, Attorney At Law: Attorney Elliott provides the results of the recent delinquent tax auction held at the Courthouse:

A – Four properties (Sallie Bland, Walter Royall, Henry Wainwright, and Mary J. Ward) received adequate bids allowing for the payment of all taxes and costs; these bids will be submitted to the Court for acceptance

B - Bids for the following parcels were insufficient to pay all outstanding taxes and court costs – County needs to reject these bids and attempt a resale or accept these bids and subsidize the sales:

1 – Harry C. Gee, Jr. – property assessed at \$31,700 - bid received of \$1,000: acceptance of this bid will not allow for recovery of costs previously paid of \$215.60; will not allow for recovery of an unpaid tax lien and will require an additional County contribution of \$400.00 to close the file; this figure includes the outstanding taxes due to the Town of Blackstone in the amount of \$646.91

2 – LOCF Investments, LLC – property assessed at \$9,500 - combined bid received of \$700: acceptance of this bid will not allow for recovery of costs previously paid of \$136.20; will not allow for recovery of an unpaid tax lien and will require an additional County contribution of \$100.00 to close the file; this figure includes the outstanding taxes due to the Town of Blackstone in the amount of \$29.89

3 – James Lynch – property assessed at \$35,200 - bid received of \$500: acceptance of this bid will not allow for recovery of costs previously paid of \$396.60; will not allow for recovery of an unpaid tax lien and will require an additional County contribution of \$2950.00 to close the file; this figure includes the outstanding taxes due to the Town of Crewe in the amount of \$2,316.72

4 – Louise Carrol White – property assessed at \$4,000 - bid received of \$200: acceptance of this bid will not allow for recovery of costs previously paid of \$360.60; will not allow for recovery of an unpaid tax lien and will require an additional County contribution of \$900.00 to close the file; this figure includes the outstanding taxes due to the Town of Blackstone in the amount of \$78.80

Supervisor Vaughn moves to reject the bids received for the Gee and Lynch properties and accept the bids received for the LOCF Investments and White properties. The motion Carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

6 – Report of Purchase of 2.01 acres adjoining Courthouse Complex: the sellers have signed the County's purchase agreement and the process has been implemented to complete the transaction

Report on the gift from Wells Fargo of property, to include a dwelling, in the Town of Crewe: The acceptance agreement has been signed and forwarded to the donor and, upon acceptance, the transfer will be completed.

Administrator Roark informs that he has a matter that needs to be discussed in Closed Session. Vice Chairman Bowen moves to enter into Closed Session under Section 2.2-3711A (3) Discussion or consideration of the acquisition of real property for a public purpose, or the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body and Secion 2.2-3711A (5) Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

The Board enters closed session at 8:04 p.m.

The Board returned to open session at 8:30 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

There being no further business to come before the Board, Chairman Simpson adjourned the meeting at 8:32 p.m.

_____ Chairman _____ Clerk